



**SHRI SAIBABA SANSTAHN TRUST, SHIRDI**  
**AP-SHIRDI, TAL-RAHATA, DIST-AHMEDNAGAR 423 109**  
[www.sai.org.in](http://www.sai.org.in), [www.online.sai.org.in](http://www.online.sai.org.in) email: [it@sai.org.in](mailto:it@sai.org.in)

**TENDER NOTICE FOR PURCHASE OF TONNER POWDER AND OTHER MATERIAL.**

Sealed quotations are invited from the Printer dealers for purchase of Printer Tonner Powder and other material. The details of Printer Tonner Powder and other material is as follow.

Sr No.	Particular	Qty
01	12A Toner powder 140 gm Make Tonner	300
02	13X 10 ribbon cake Make abee	200
03	12A Tonner Drum	100
04	12A PCR Roller	100
05	12A Doctor Blade	50
06	12A Wiper Blade	50

**Documents Required with Tender.**

1. Photocopy of PAN Card and GST registration.
2. Firm details as given in Annexure A on letter head of Firm.

**Terms and Conditions**

1. Quote only for Printer Tonner Powder and other material specified as above.
2. Incomplete quotations with conditions and received late will be summarily rejected.
3. Supply of the tonner to be within 7 days after receiving the purchase order.
4. Payment conditions: 100% after delivery & Inspection.
5. Tender Submission: Sealed quotations submitted in sealed envelope as

Quotation for Toner Powder –Information Technology Department.

Chief Executive Officer,  
Shri Saibaba Sansthan Trust, Shirdi  
Ap-Shirdi. Tal - Rahata.  
Dist-Ahmednagar  
Pincode - 423109.

6. Quotation submission from- 03/12/2018 10:00 am to- 08/12/2018 5:00 pm in the Sansthan's Inward office.
7. Quotations received after the given date and time will not be considered.
8. Rate should be inclusive of all taxes.
9. Delivery of material to be done at Shirdi Office.
10. Toner must be supplied as specified above.

For any of the Technical query, contact 02423-258953 or mail at [it@sai.org.in](mailto:it@sai.org.in)

**(Smt. Rubal Agarwal I.A.S.)**  
**Chief Executive Officer**  
**Shri Saibaba Sansthan Trust, Shirdi**

**ANNEXURE- A**  
**Firm Details**  
All columns are mandatory  
**(Submit on Company Letter Head)**

<b>Sr No</b>	<b>Firm Detail</b>	
1	Name of the Firm	
2	Address	
3	Name of Contact Person and Cell No.	
4	GST Number	
5	Bank Details – Name of the Bank	
	Bank Branch City	
	IFSC CODE	
	Account Type	
	Account Number	
	MICR NO.	

**Document Check List**

<b>Sr No</b>	<b>Document Details</b>	<b>Attached YES/NO</b>
1	Photo copy PAN Card	
2	GST registration details	
3	Firm details as given in Annexure A on letter head	