

Annexure A			
Tender Inviting Authority - SHREE SAIBABA SANSTHAN TRUST, SHIRDI.			
Contact Department - PUBLICATION DEPARTMENT			
Name of Work - SHREE SAI DIARY AND SHREE SAIBABA CALENDERS PRINTING WORK-2026			
Sr. No.	Specifications & Description		Total required qty.
1	Name of the Diary	SHREE SAI DIARY (BIG)	1,30,000
	Marathi / English	1,00,000	
	Hindi / English	15,000	
	Telugu / English	10,000	
	Tamil / English	5,000	
	Book / Outer Cover Size	17 cm x 24.5 cm	
	Inner Paper Size	16.5 cm x 24 cm	
	Total Printing Matter	Approx. 416 - 424 pages	
	Specifications for Inner Pages	70 GSM ISI 'A' grade maplitho natural shade paper. Matter in two colour ink printing.	
	Specifications for Cover	170 GSM ISI 'A' grade art paper. Cover & back photo in 4+0 colour with velvet lamination & Spot UV. Spine square back	
	Paper for Inner Cover (Aas Pass)	120 GSM ISI 'A' grade natural shade paper for aas pass with 4+4 colour printing.	
	Paper for Inner Color Pages/Photo	90 GSM ISI 'A' grade art paper (6 leaves/12 pages) in 4+4 color printing.	
	Specifications for Binding	(i) Outer cover - 40 OZ weight, hard bound mill board with lamination. (ii) Section sewing. (iii) 12" long satin ribbon of red colour for book Marking.	
	Packing	30 Copies in 7 ply corrugated box and shrink 05 diaries in paper wrap. Printed content label should be pested on box.	
2	Name of the Diary	SHREE SAI DIARY (SMALL)	60,000
	Book / Outer Cover Size	15 cm x 10 cm	
	Inner Paper Size	15 cm x 10 cm	
	Total Printing Matter	Approx. 192-200 pages	
	Specifications for Inner Pages	70 GSM ISI 'A' grade maplitho natural shade paper. Matter in two colour ink printing.	
	Specifications for Cover	250 GSM ISI 'A' grade art paper. Cover & back photo in 4+0 colour with velvet lamination and round corner with spot UV.	
	Specifications for Binding	Section sewing & perfect binding	
	Packing	100 Copies in 7 ply corrugated box and shrink 10 diaries in paper wrap. Printed content label should be pested on box.	
3	Name of the Calender	SHREE SAIBABA CALENDAR (1 Sheet)	1,50,000
	Calender Size	48 cm x 60 cm (1 Leaf)	
	Monthly Date Pad Size	48 cm x 18 cm (12 dater leaf)	
	Total Printing Matter	1 Leaf + 12 Leaf monthly pages	
	Specifications for Calendar	170 GSM glossy art paper	
	Specifications for Dater Pages	80 GSM maplitho white paper	
	Printing	(i) Calendar 4 + or 5 + colour (ii) Dater pages 4 + colour	
	Finishing	UV coating on main calendar sheet, Dater pages sheet attached with 4 pinning or sewing with main sheet calendar, gray metal patti mounting on top with strong silk ribbon for hangging.	
	Packing	200 Copies in 7 ply corrugated box and shrink 25 calendars in paper wrap. Printed content label should be pested on box.	

Sr. No.	Specifications & Description		Total required qty.
4	Name of the Calender	SHREE SAIBABA DESK CALENDAR (07 Sheets)	15,000
	Calender Size	24.5 cm x 17 cm	
	Specifications for Calendar	Sheets-7 leaves with Baba's photo on each page (front & back) (14 nos. of Saibaba photo's in all)	
	Paper	Calendar pages - coronado infinite white stipple 270 GSM gally cover 170 GSM art paper	
	Printing	Calendar Pages 7+7 Gally Cover 4+0 (Both side printing)	
	Binding	Gally making in 40 OZ weight, mill board with cover print 4+0 in 170 GSM art paper with lamination & wiro size binding as per required for smooth working.	
	Packing	50 nos. in 7 ply corrugated box and printed content label should be pasted on box.	
5	Name of the Calender	SHREE SAIBABA OFFICE WALL CALENDAR (06 Sheets)	10,000
	Calender Size	50 cm x 72 cm	
	Specifications for Calendar	6 Leaves (printing on 12 pages) (Both side printing)	
	Paper	80 GSM maplitho white paper	
	Printing	4+4 colours	
	Binding	Metal patti on top with silk ribbon for hanging.	
	Packing	50 nos. in 7 ply corrugated box and printed content label should be pasted on box.	
6	Name of the Calender	SHREE SAIBABA CAR CALENDAR (07 Sheets)	30,000
	Calender Size	18 cm x 11 cm	
	Specifications for Calendar	7 Sheets/leaves (printing on 14 pages) (Both side printing)	
	Paper	170 GSM art paper	
	Printing	4+4 colours / format - on per page Saibaba photo on 1/4 space and on rest page day, date and months details in English and other information in Marathi.	
	Binding	Metal patti on top thread with strong silk ribbon for hanging.	
	Packing	200 nos. in 7 ply corrugated box and printed content label should be pasted on box.	
7	Name of the Calender	SHREE SAIBABA SMALL DESK CALENDAR (185 Sheets)	7,500
	Calender Size	13.5 cm x 8.5 cm	
	Specifications for Calendar	Calendar and information leaves - 185 (370 pages) approx and Saibaba photo's include center on each leaves .	
	Paper	Calendar pages - art paper 100 GSM, title and photo's 250 GSM ISI 'A' grade art paper. Gally cover 170 GSM art paper	
	Printing	All calendar pages both side printed 4+4 colour	
	Binding	40 OZ weight, hard bound mill board with lamination on PLC 10-12 holes top wiro size binding as per required for smooth working.	
	Packing	100 nos. in 7 ply corrugated box and printed content label should be pasted on box.	
8	Name of the Calender	SHREE SAIBABA DELUXE WALL CALENDAR (08 Sheets)	10,000
	Calender Size	55.5 cm x 88 cm	
	Total Printing Matter	1 leaf + 7 leaf (8 sheets)	
	Specifications for Calendar	08 Sheets on 220 GSM glossy art card (Sapi)	
	Printing	All the 8 sheets to be printed by UV / offset process in 6+0 colour.	

Sr. No.	Specifications & Description		Total required qty.
	Finishing	(i) UV coating on all sheets. (ii) Wiro binding - 40 lops of 5/8" wiro powder coated with gold colour. (iii) Fiber Rod - 1 mm thickness, 9 mm diameter length 23" powder coated with yellow colour best fitting. (iv) Kalash - made of ABS virgin material (Acrylnitrile butadiene styrene) of 18 mm diameter & height 65 mm (2.50") and powder coated with gold colour. (v) Plastic patti - 55 cm width, 1 mm thickness, 1cm height to hold all the sheets together at the bottom of calender. (vi) Box - 4 colour printed on 296 GSM white back duplex board glossy laminated and 5 ply corrugated for boxes.	
	Packing	25 nos. in 7 ply corrugated box and printed content label should be pasted on box.	
*	General Instrutions	1) All DTP / Designing and other technical related works are to be done by the Bidder.	
		2) Diary printing of BAR CODE and Price Tag should be printed at back of cover in the	
		3) Calendar Printing of BAR CODE and Price Tag should be printed as per instrcution of Publication Dept.	
		4) Bidder should not make any changes in given matter without Sansthan Authority permission.	
**	Dummy / Sample Copy	1) Bidder should submit 5 Copies of provided printing matter to Sansthan Authority for approval purpose.	
		2) After approval of provided sample by Sansthan Authority, Bidder can proceed further.	
		3) Sansthan reserves the rights to make any changes in provided printing material, if necessary.	
***	Delivery Period	1) Bidder will have to give the delivery of Diary & Calendar within stipulated time but not later than the validity period of the bid.	
		2) The Sansthan Authority reserves the right to change schedule of suppling material as per the circumstance, if necessary.	

Chief Executive Officer,
Shree Saibaba Sansthan Trust, Shirdi