

**SHRI SAIBABA SANSTHAN TRUST, SHIRDI.**

A/P- Shirdi-423109, Tal- Rahata, Dist - Ahmednagar  
Tel-(02423) 258500, 258738 Website- [www.sai.org.in](http://www.sai.org.in)

**Inviting Applications for Appointment of**  
**“FIRM for STATUTORY AUDIT”**

Shri Saibaba Sansthan Trust, Shirdi requires qualified **Chartered Accountants Firm** for “**Statutory Audit**” for the Financial Year 2023-24.

**Pre-qualification criteria:-**

1. The Chartered Accountant must be a Partnership Firm/Proprietary firm with minimum 10 years' Experience in the field of Audit (attach xerox copy of registration certificate of the firm.)
2. Applicant must have experience in this field of Statutory Audit/ Internal Audit/ Tax Audit of Company/ Firm/Trust or any Institutions having Annual Turnover Rs.500 Crores & above in last three years. (must attach copy of Appointment Order of the Clients and valid proof of turnover i.e. P&L/Balance Sheet/Declaration etc. and no need to attach Audit Firms own Turnover details)
3. With considering the volume of transactions of Sansthan, we have required minimum manpower as per the details in the chart given below.

Required Manpower	No. of Staff	No. of Days
Principal CA	1	30
Semi Qualified Assistant	2	120
Other Assistant	2	120

4. The Audit firm must have knowledge of Marathi language & **ERP Accounting Audit Experience**.
5. Shirdi is a Class ‘C’ City hence please quote your Audit Fees as per ICAI’s Norms.
6. If the quoted audit fees of one or more audit firms are equal then the firm will be selected on the basis of experience.

Interested Audit Firms should send their complete information in **ENVELOPE No.1** with fulfillment of pre-qualification criteria conditions and expected Fees in **ENVELOPE No.2** separately. The proposal must be submit on or before **Dt.22/02/2024** in Shirdi office before 5.00 p.m.

Kindly confirm format of information duly given on our official website [www.sai.org.in](http://www.sai.org.in).

(Tukaram Hulwale)  
**Chief Executive Officer**

## (ENVELOPE No.1)

### INFORMATION OF STATUTORY AUDITORS

To,  
**The Chief Executive Officer**  
Shri Saibaba Sansthan Trust, Shirdi.  
Tal. Rahata, Dist.- Ahmednagar  
Pin- 423109

**Subject :- Information of Chartered Accountants Firm.**

Must fill the following mandatory fields and are checked with attached documents only.

<b>Sr. No.</b>	<b>Particular</b>	<b>Information</b>
1	Name of the Audit Firm Address :-	
2	Firms Registration Number with Date (Attach copy of Registration Certificate) Number of years of the Firm (Required minimum 10 Years) (Experience will be counted from registration certificate date)	
3	Number of CA Partners Number of CA Staff Number of other audit Staff (Attach the certified list)	
4	Audit experience of the Clients: Firm/ Trust/ Company/ any Institutions having Annual Turnover of Rs.500 Crores & above, in last 3 years. (Must attach copy of appointment orders of the clients with P&L & Balance Sheet and no need to attached Audit Firms own Turnover details.)	
5	The Audit firm must have knowledge of Marathi language & also <b>ERP Accounting Audit Experience.</b>	

*Sign. & Seal of the Firm*

**(ENVELOPE No.2)**

**INFORMATION OF STATUTORY AUDITORS**

To,

**The Chief Executive Officer**

Shri Saibaba Sansthan Trust Shirdi.

Tal. Rahata, Dist.- Ahmendnagar

Pin - 423109

**Sub:- Expected Statutory Audit Fees for F.Y. 2023-24.**

We are hereby quoted our audit fees considering the minimum requirement of the CA and staff for the statutory audit, as per ICAI Norms.

Sr.No.	Particular	Fees (Rs.)
1	Expected Fees for Statutory Audit of Sansthan (Financial Year 2023-24)	
	CGST %	
	SGST%	
	Total Fees Rs.	

Please quote your audit fees as per ICAI norms for the manpower published in our advertisement on the website.

*Sign. & Seal of the Firm*