



**SHRI SAIBABA SANSTHAN TRUST, SHIRDI**

**AT post. Shirdi Tal- Rahata Dist. Ahmednagar-423109**

**Phone no. (02423) 258667, 258668 fax no. 0258870**

**Website – [www.shrisaibabasansthan.org](http://www.shrisaibabasansthan.org) , [www.sai.org.in](http://www.sai.org.in)**

TENDER NOTICE FOR PROCUREMENT AND INSTALLATION OF PRINTERS AND ACCESSORIES FOR SHRI SAIBABA AND SHRI SAINATH HOSPITALS OF SHRI SAIBABA SANSTHAN TRUST, SHIRDI.

**Sealed Quotation are Invited for Procurement And Installation of Printers and Accessories for Shri Sainath and Shri Saibaba Hospitals.**

**Require Documents (Bidder has to submit following document)**

- 1) Valid Certificate of Registration of firm/company. (UDYOG ADHAR/ Incorporation Certificate/ Shop Act License/The National Small Industries Corporation Ltd. Certificate.) Any One.
- 2) Copy of the GST Registration Certificate.
- 3) PAN card scan copy.

**Terms and Condition**

- 1) The required product Configuration mentioned as below, the bidder is needed to offer same configuration and specification of the product.
- 2) Bidder should support Sansthan, if any issue/problem arises about the Printers installation, configuration etc.
- 3) Bidder must have minimum 3 years' experience in supplying of such type of Products.
- 4) Payment conditions:
  - 100% after successful delivery and installation of all Printers.
  - Bills to be submitted to the The Chief Executive Officer, Shri Saibaba Sansthan Trust, Shirdi. AT Post – Shirdi, Tal – Rahata, Dist – Ahemdnagar. Pin - 423109.
  - Security Deposit will be for an amount equivalent to 5% of the total Contract Value.
  - Security Deposit should be submit by successful bidder within 8 days from the Date of Work Order OR it will be deducted from Bill of Payment.
  - Security deposit will refund after successful 1 year of warranty period.
- 5) The envelope clearly marked as "**BID Envelope for Procurement And Installation of Printers and Accessories for Shri Saibaba Hospital and Shri Sainath Hospital, Shirdi**" shall contain the scanned copies of documents as mentioned in the Required Documents.

- 6) The bidder should quote his offer by Sealed Pack Quotation and should submit envelope as to the following Address before last date of the Tender with specified format –

**Chief Executive Officer,  
Shri Saibaba Sansthan Trust, Shirdi  
At/Post – Shirdi – 423109  
Tal – Rahata,  
Dist – Ahmednagar,  
Maharashtra**

- 7) L1 Bidder should Supply and Installation of the Printers & Printer Cartridge must be complete within 15 days after receiving the Purchase Order.
- 8) Sealed Envelope Quotation must be submit physically with hard copies of the same, to Shri Saibaba Sansthan Trust, Shirdi before date: 23/09/2020, Time: 5:00 pm.
- 9) Sealed Envelope Quotation received after scheduled date and time will not be accepted.
- 10) Quote should be inclusive of all Taxes F.O.R. Sansthan office at shirdi.
- 11) Envelope should contain required mentioned documents.
- 12) The Sealed Envelope Quotation will be available up to 23/09/2020 at 5.00 pm. on [www.sai.org.in](http://www.sai.org.in) (under Tender Menu) for downloading.
- 13) Shri Saibaba Sansthan Trust, Shirdi reserves the right to accept or reject any or all Applications/ Tenders/ Quotations and to annul the qualifications process at any time without any liability or any obligation for such acceptance, rejection or annulment without assigning any reasons.

**Product Requirement :-**

<b>Sr. No.</b>	<b>Product Description</b>	<b>Model</b>	<b>Qty</b>
1.	EPSON LQ 310 Dot Matrix Printer :- 24 pin, print Resolution 600x600 DPI, Print method 10 CPI, Warranty 1 Year.	EPSON LQ 310	03 Nos.
2.	EPSON LQ 310 Refilled Ribbon Cartridge	EPSON	50 Nos.

Date :- / /2020

To,  
Chief Executive Officer,  
Shri Saibaba Sansthan Trust, Shirdi.

Sub :- Sealed Quotation for Procurement And Installation of Printers and Accessories for Shri Sainath and Shri Saibaba Hospitals.

Sr. No.	Product Description	Model	Qty	Rate	Taxes	Total Cost (Inclusive of All Taxes)
1.	EPSON LQ 310 Dot Matrix Printer :- 24 pin, print Resolution 600x600 DPI, Print method 10 CPI, Warranty 1 Year	EPSON LQ 310	03 Nos.			
2.	EPSON LQ 310 Refilled Ribbon Cartridge	EPSON	50 Nos.			
<b>Total Amount Rs.</b>						

In Words :- Rs. \_\_\_\_\_ Only.

- Required Documents which are mentioned in the Tender are attached herewith.
- I read and agreed all Terms and Conditions as mentioned in the Tender Quotation.

**Thanking You!**

Name of Company/Firm :- \_\_\_\_\_  
Address of Company :- \_\_\_\_\_  
\_\_\_\_\_  
Contact Number :- \_\_\_\_\_  
Email-Id :- \_\_\_\_\_

Yours Faithfully,

Name/ Sign of Authority  
and Company Seal

---