



PTR. NO. : E-69, AHMED NAGAR

SHRI SAIBABA SANSTHAN TRUST, SHIRDI

SHIRDI: Post: Shirdi - 423109, Tal. Rahata, Dist. Ahmednagar, Maharashtra (India).
Telephone: +91 - 2423 - 258 671-672-673, **Fax:** +91 - 2423 - 258660, **Telegram:** Sainath, Shirdi.
Email : saibaba•hospital@sai•org•in

NO.SSS/WS/SSBH/STORES/(P/S)/ /2019
DATE:

To,

Sub: - Quotation for Purchase of Xerox Machine for H.R. Office of Shri Saibaba Hospital.

Dear Sir,

We have to purchase of Xerox Machine for H. R. Office of our Shri Saibaba Hospital, Shirdi as per Technical Specification given in Chart & the following terms and conditions.

Sr. No.	Description	Qty	Rate per in Rs. (Incl. of GST)	Total Amt. in Rs.
1	Xerox Machine – Xerox with Print / Copy / Scan, with Network, standard 110 sheet DADF, 24ppm A4 printing speed, 256MB Memory, concurrent print and scan, paper Weight 60gsm to 216gsm, Maximum paper Capacity of 1850 sheets with Optional Tray, Connectivity with USB 2.0, Optional Tray Lock, Standard Duplex feature and Colour Scan, 100 sheet Bypass Tray.	01		
Total Amt. in Rs.				

Terms and Condition

1. The Xerox Machine will have to be supplied F.O.R. Shirdi.
2. The rate should be inclusive of GST, transport charges, T.O.T. Etc.
3. You will have to mention name of the company, packing, rate per unit, total cost etc.
4. Packing, forwarding, and other charges will not be paid by the Sansthan.
5. The delivery of the ordered material will have to made at Shri Saibaba Hospital, Shirdi on any working days between 10 a.m. to 6 p.m.



MUMBAI: Sainiketan, 804 - B, Dr. Ambedkar Marg, Dadar, Mumbai - 400014

Telephone: + 91 - 22 - 24166556, **Fax:** + 91 - 22 - 24150798. **Telegram:** Sainiketan, Mumbai.

Website: <http://www.shrisaibabasansthan.org>, **E_mail:** saibaba_anr@sancharnetin/saisandesh_anr@sancharnet.in



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6. In case if Purchase is not made in the proper time and if material is to be purchased from other party at higher rates than the rates given in quotation you will be responsible to compensate the excess amount paid by the Sansthan.
7. You will have to Purchase the ordered material at the quoted rates in the quotation and no increase will be given or allowed in the rates for any reason whatsoever.
8. In case of breakage / leakage in transit, prior to delivery to Sansthan, you will have to replace the same immediately failing which payment will be made by deducting the cost of the same.
9. Payment will be made by the Sansthan on confirmation of the name of the company, quality, quantity, grade if any etc. as specified in the quotation. No advance payment will be made against the Purchase.
10. All the Equipments shall be new and manufactured from virgin materials. All the requirements of this Purchase shall be sourced from the original equipment manufacturer of the model quoted. In case the machine is imported one to import substitution is permitted neither before the wards nor after the award for any part or accessory.
11. Any accessory / accessories not mentioned specifically but required to make system working will have to be supplied without any extra cost.
12. The supplier has to mention the one time visit charges for breakdown and servicing.
13. Equipment mentioned in the Technical specification shall operate on 230V $\pm 10\%$, 50Hz, single phase electric Purchase if not mentioned specifically.
14. The necessary protective relaying / circuitry shall be there with the machines.
15. The equipment shall have valid CE marking and US FDA approval (Wherever necessary) and documentary evidence to that effect shall be submitted.
16. The equipment shall be having warranty of 01 year. The warranty and CMC shall cover the batteries and lamps irrespective of whether those are treated as consumables or otherwise.
17. Minimum 4 Nos. of preventive maintenance visits and unlimited breakdown call visits as per requirement must be attended in the warranty and AMC/CMC period. The services to the equipment in warranty and CMC period will be considered as same.
18. The equipment should be provided with one hard copy in original of the detailed service manual and operation manual. Further, a soft copy is also required.
19. Repairs and maintenance training to two Biomedical Engineers should be given for one week or more as per requirement.





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20. The equipment must be tropicalized as below-
Working Temperature : Max.45⁰
Storage Temperature : Max.50⁰C,
Relative humidity for working : 40 – 60%,
Relative humidity for Storage : Max 90%
21. Among the other things, the responsiveness in Technical Bid will be based on successful demonstration of the offered model of the equipments to SSST officials as mentioned elsewhere in the tender specifications.
22. The supplier has to submit user list with contact telephone numbers for the model quoted.
23. The supplier has to give past performance certificate of the quoted equipment.
24. The supplier should submit all the Datasheets of the quoted model for technical comparison.
25. The product should be time tested, branded and should be OEM.
26. The life of the equipment should be mentioned.
27. The quotation must be clearly mention on the sealed envelope “ **Quotation of Xerox Machine of Shri Saibaba Hospital**”.
28. The quotation in sealed cover may please be submitted to our Shirdi office on or before **Dt. 25/02/2019**.

Thanking you and with blessings of Shri Saibaba.

Yours Sincerely,

Administrative Officer,
Shri Saibaba Sansthan Trust, Shirdi.



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