



Shri Saibaba Sansthan Trust (Shirdi)

POST- SHIRDI ,TAL. RAHATA, DIST. AHMEDNAGAR
(MAHARASHTRA),
PHONE – 02423-258500 FAX: - 02423 – 258870
Website: - <http://www.shrisaibabasansthan.org>



INVITING OF QUOTATION NOTICE

THE CHIEF EXECUTIVE OFFICER, SHRI SAIBABA SANSTHAN TRUST, SHIRDI are invited sealed Quotation for “APPOINTMENT OF STOCK AUDIT FIRM FOR CONDUCTING AUDIT OF ALL ELECTRICAL DEDSTOCK MATERIAL AND CONSUMABLE MATERIAL AS PER RECORD OF ELECTRICAL DEPARTMENT, SHRI SAIBABA SANSTHAN TRUST, SHIRDI ”.

SUB:- APPOINTMENT OF STOCK AUDIT FIRM FOR CONDUCTING AUDIT OF ALL ELECTRICAL DEDSTOCK MATERIAL AND CONSUMABLE MATERIAL AS PER RECORD OF ELECTRICAL DEPARTMENT, SHRI SAIBABA SANSTHAN TRUST, SHIRDI

Dear Sir,

We are inviting the quotations for **APPOINTMENT OF STOCK AUDIT FIRM FOR CONDUCTING AUDIT OF ALL ELECTRICAL DEDSTOCK MATERIAL AND CONSUMABLE MATERIAL AS PER RECORD OF ELECTRICAL DEPARTMENT, SHRI SAIBABA SANSTHAN TRUST, SHIRDI**. And for the same, the Blank Quotation Form (document) is enclosed herewith.

You are requested to please send your duly filled quotation for above said work to our Shirdi office on or before Dt.16/01/ 2023.

(1). The Agency / Firm / Quotationer shall submit the offer Technical Document and Commercial bid respectively in two sealed envelopes as below :-

Envelope No.1:- The First envelope Clearly Marked as “ENVELOPE No.1” shall contain your Offer / Quotation.

Envelope No.2:- The Second envelope Clearly Marked as “ENVELOPE No.2” shall contain your Technical Document.

(2). Both the envelopes should be clearly attached & superscribed as “**APPOINTMENT OF STOCK AUDIT FIRM FOR CONDUCTING AUDIT OF ALL ELECTRICAL DEDSTOCK MATERIAL AND CONSUMABLE MATERIAL AS PER RECORD OF ELECTRICAL DEPARTMENT, SHRI SAIBABA SANSTHAN TRUST, SHIRDI**”

(3). The Agency / Firm / Quotationer shall state that the time would be required to complete the job which will be not exceed TWO CALENDER MONTH from the date of work order.

(4). For non completion of work in specification time, the Agency / Firm / Quotationer shall be liable to pay the client ‘Agreed Liquidated Damage’ at the rate of Rs. 1,000/- per day.

(5). No advance will be given by Sansthan.

(6). Sansthan will not provide any instrument, vehicle, accommodation Service required for said work.

(7). Please note that, The Agency / Firm / Quotationer should have GST number with PAN card documents.

(8). The Agency / Firm / Quotationer shall make his own arrangements for procuring all the materials required for the execution of the above work and store the same at site at his own cost.

(9). Sealed Quotation should be addressed to The Chief Executive Officer, Shri Saibaba Sansthan Trust, Shirdi, P.O.Shirdi-423109, Tal-Rahata, Dist. Ahmednagar (M.S.)

(10). No Quotation will be accepted which is received after 17.00 PM on date:-**16/01/ 2023** Under any circumstances whatsoever.

The Chief Executive Officer, Shri Saibaba Sansthan Trust, Shirdi reserves the right to reject any or all quotations without assigning any reasons thereof.

Thanking you.

Yours,

(Rahul Jadhav)

**I/C Chief Executive Officer
Shri Saibaba Sansthan Trust, Shirdi.**