



**SHRI SAIBABA SANSTHAN TRUST, SHIRDI**  
**Information Technology Department**

**Tender document for**  
**Provisioning of 100 Mbps Internet Leased Line on OFC**  
**at Data Center, Sai Prasadalya, Shirdi**

**INFORMATION TECHNOLOGY DEPARTMENT**

**Po. Shirdi, Tal. Rahata, Dist. Ahmednagar.**

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**Website: - [www.sai.org.in](http://www.sai.org.in) email- [it@sai.org.in](mailto:it@sai.org.in)**



## Detailed Tender Notice

### Provisioning of 100 Mbps Internet Leased Line on OFC

Shri Saibaba Sansthan Trust, Shirdi invites quotation offers from eligible, reputed Internet Service Providers to enter into a contract for Supply, Installation, Integration & Commissioning of **100 MBPS (1:1)** Internet leased line over OFC. This link will be used as Primary/Secondary link to operate various online activity of Shri Saibaba Sansthan Trust. The duration of the contract will be of One year.

Technical Specifications of Commissioning of 100 MBPS (1:1) given in Annexure B.

#### 1.0 Time Table for Quotation submission

Quotation Submission from date	Dt. 27/10/2023	Time- 11.00
Quotation Submission till date	Dt. 03/11/2023	Time- 17.00

#### Validity Period:

The offer of the bidder shall remain valid for acceptance for a minimum period of **120 days** from the date of opening of Commercial Bid.

#### 2.1 Scope of Work:

1. Visiting Location, checking feasibility of Optic Fiber cable up to Data Center.
2. Supply, Installation, Integration & Commissioning of 100 MBPS (1:1) Internet leased line over OFC at Information Technology Department, Shri Saibaba Sansthan Trust, Shirdi.
3. Maintaining 99.99% uptime during contract period.
4. Provisioning a monitoring tool / portal to have a live monitoring on the bandwidth utilization and reports.
5. The successful bidder should provide 24X7 supports within contract period.

#### 3.0 TENDERING PROCEDURE.

##### Qualification Criteria:

- 1) Bidder must be Category "A" or "B" ISP. The bidder (Internet Service Provider) must have a valid class 'A' or 'B' category license from DoT, M/o CIT, Government of India.
- 2) ISP should not be blacklisted by any Central / State Government or Government Corporation, Statutory Institute.

##### 3.1 Technical Bid

1. PAN, GST Registration.
2. Copy of document showing ISP License No. (with date) along with a copy of the License Agreement for the provision of Internet Service issued by Government of India/TRAI/DoT to be enclosed.
3. Bidder's self-declaration on letter head stating that "Firm/Company is not blacklisted by Central/ State Government or government corporation, statutory Institute" format is attached in Annexure E.

4. Undertaking on letter head of Firm/Company Stating that “Company/Firm have read all terms and conditions and agree with it.”
5. The bidder must have single fully functional Customer Service Centre(s)/Contact Support Centre with 24 X 7 X 365 support. List of Customer Service Centre(s) and escalation matrix must be enclosed with technical bid.

### 3.2 Commercial Bid

**All rates should be exclusive of Taxes. Format of BOQ is given in Annexure D.**

### 4.0 Payments, Security Deposit and Penalty:

#### 1. Payment:

1. Payment will be made on quarter basis from the date of successful commissioning & acceptance of Link.
2. ISP have to submit quarterly invoice after completion of quarter, which will be paid by Sansthan on the basis of SLA.
3. Hardware Charges: Any Hardware if required for commissioning of this link will be provided and maintained by the bidder (ISP) at its own cost.

#### 2. Penalty:

Sn.	Downtime	Penalty
01	2 hrs to 10 hrs of downtime cumulative per quarter.	1% of the annual charge as penalty
02	10 hrs to 24 hrs of downtime cumulative per quarter	3% of the annual charge as a penalty
03	More than 24 hrs of downtime Cumulative per Quarter	SSST may process Revocation of contract.

### 5. Terms and Conditions:

- 1) The bidder should have fully resilient and self-healing networking architecture on fiber medium for domestic backbone up to international gateway in India.
- 2) The bidder should have solution for future scalability of bandwidth.
- 3) The bidder would insure that the local loop provisioning does not violate regulations as laid by Government of India/TRAI in respect of such links/networks. Bidder will be responsible for making all the payments towards the local loop charges/rentals charges etc.
- 4) Liaising (if required) with other Category “A” or “B” ISP (s) for obtaining connectivity between ISP node and SSST Data Centre shall be the responsibility of the bidder.
- 5) The decision of Chief Executive Officer, Shri Saibaba Sansthan Trust, Shirdi will be final and binding in case of any dispute between Trust and the bidder.
- 6) The bidder should study all the tender documents carefully and understand the tender contract conditions, specifications etc. before quoting online. If there are any doubts, they should get clarifications in writing but this shall not be a justification for submission of late tender or extension of submission date.
- 7) Chief Executive Officer, Shri Saibaba Sansthan Trust reserves the rights to Accept / Reject Partial / Full Tender.

### 6. Delivery Schedule

1. Successful bidder should supply, Install, Integrate & Commission 100 MBPS (1:1) link within Four weeks from the date of acceptance of work order.
2. If link is not commenced/installed in stipulated time 0.5% amount of accepted cost will deducted per week from bills.

3. Leased line link to be delivered at Date Centre, IT Department, Shri Saibaba Sansthan Trust, Shirdi.
4. Freight, Transport Insurance, Loading, Unloading, Positioning, Installation & Commissioning with Accessories, material handling at site will be in scope of bidder.
5. Software licenses cost to be bare by bidder. No additional cost will be paid for software/firmware/operating system till work tenure.

**Chief Executive Officer**  
**Shri Saibaba Sansthan Trust Shirdi**

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**ANNEXURE- A**

Personal & Bank Details for RTGS

All columns are mandatory

**(Submit on Firm Letter Head)**

<b>Sr No</b>	<b>Personal Detail</b>	
1	Name of the Firm	
2	Address	
3	Contact Person – Name, Cell No, E-mail id	
4	GST number	
5	Bank Details – Name of the Bank	
	Bank City	
	Branch Name	
	Account Type	
	Account Number	
	IFSC CODE	
6	Stamp and Signature of the agency	

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## Annexure B

### Technical specification of internet leased line devices

S.N.	Product / Service	Internet leased line specification	Quantity
1	Link Bandwidth	100 Mbps dedicated symmetric Internet Bandwidth (1:1 uncompressed and unshared with last mile on fiber.) Connectivity through Leased Line with assured bandwidth of 100 Mbps worldwide with 1:1 full duplex. This includes setting up of last mile connectivity preferably using OFC technology, supply & installation of necessary equipment, deploying of cable up-to Ethernet Port with SSST existing Local Area Network. The termination of the last mile connection is to be made in SSST Data Centre Server Room.	1
2	IP Address	ISP should advertise all Sansthan Public IP Pool with Sansthan AS Number. ISP should propagate Sansthan AS number not ISP's AS.	
3	Last Mile connectivity	The last mile link will be on Fiber with self-healing architecture to maximize the availability of the link and minimize the failure.	
4	Duration	Service contract period	1 Years

**Annexure C**  
**Compliance Sheet for technical Document**

<b>Sr. No.</b>	<b>Tender Requirement.</b>	<b>Document uploaded in Online Bid.</b>
1	PAN, GST Registration	
2	Copy of document showing ISP License No. (with date) along with a copy of the License Agreement for the provision of Internet Service issued by Government of India/TRAI/DoT to be enclosed.	
3	Bidder's self-declaration on letterhead stating that "Firm/Company is not blacklisted by Central / State Government or government corporation, statutory Institute" format is attached in Annexure E.	
4	Undertaking on letter head of Firm/Company Stating that "Company/Firm have read all terms and conditions and agree with it".	
5	List of Customer Service Centre(s) and escalation matrix must be enclosed with technical bid.	

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Annexure D

BOQ Format

Sn.	Supply, Installation, Integration & Commissioning of 100 MBPS (1:1) With OFC as backbone from BTS to Sansthan Data Center For One year.	Qty.	Rate (Exclusive Taxes)
1.	One time installation charges (if applicable)	1	
2.	Annual Recurring charges of link for 1 <sup>st</sup> Year	1	

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**Annexure E**

**Not-Blacklisting Declaration**

To:

**Chief Executive Officer**

Shri Saibaba Sansthan Trust,

Shirdi

**Subject: Non-Blacklisting declaration in connection with your tender for Supply, Installation, Integration & Commissioning of 100 MBPS (1:1) Link, dated <<Date >>, <<Date >>**

This is for kind perusal that our Firm/Company/Organization intends to submit a proposal in response to tender for Supply, Installation, and Integration & Commissioning of 100 MBPS (1:1) link. In accordance with the above, we declare that:

a. We are not involved in any major litigation that may have an impact of affecting or compromising the Supply, Installation, and Integration & Commissioning of 100 MBPS (1:1) as required under this assignment.

b. We are not blacklisted by any Central/ State Government/ Agency of Central/ State Government of India or any other / Public Sector Undertaking/ any Regulatory Authorities in India.

Sincerely,

[Bidder Name]

Name Title Signature