

Annexure A

Tender Inviting Authority - SHRI SAIBABA SANSTHAN TRUST, SHIRDI.

Contact Department - PUBLICATION DEPARTMENT

Name of Work - YEAR 2023 SHRI SAI DIARY AND SHRI SAIBABA CALENDERS PRINTING WORK

Sr. No.	Description and Specifications		Required Quantity
1	Name of the Diary	SHRI SAI DIARY (BIG)	1,50,000
	Shri Sai Diary Big (Delux) Marathi / English		
	Edition (Year)	2023	
	Big Diary ERP Code	PUB-DIR-0039	
	Publication Code	PUB/331	
	Book / Outer Cover Size	17 cm x 24.5 cm	
	Inner Paper Size	16.5 cm x 24 cm	
	Total Printing Matter	Approx. 400 - 410 pages	
	Specifications for Inner Pages	70 GSM ISI 'A' grade Maplitho Natural Shade Paper. Matter in Two Colour ink printing.	
	Specifications for Cover	170 GSM ISI 'A' grade Ballarpur Mill make Maplitho Art Paper. Cover / Photo in four colour with Velvet lamination and Spot UV.	
	Paper for Inner Cover (Aas Pass)	100 GSM ISI 'A' grade Ballarpur Mill make Maplitho Paper for Aas Pass with 4 colour printing.	
	Paper for Inner Color Pages / Photo	90 GSM ISI 'A' grade Ballarpur Mill make Art Paper (04 Pages) in 04 color printing.	
	Specifications for Binding	(i) Outer Cover - 40 OZ weight, Hard bound mill board with lamination. (ii) Section sewing. (iii) 10" long satin ribbon of red colour for book Marking.	
	Packing	40 Copies in 7 Ply Corrugated Box and shrink 05 Diaries in paper wrap. Printed content label should be pasted on Box.	
2	Name of the Diary	SHRI SAI DIARY (POCKET)	25,000
	Edition (Year)	2023	
	Small Diary ERP Code	PUB-DIR-0040	
	Publication Code	PUB/332	
	Book / Outer Cover Size	15.5 cm x 11 cm	
	Inner Paper Size	15 cm x 10 cm	
	Total Printing Matter	Approx. 190-200 pages	
	Specifications for Inner Pages	70 GSM ISI 'A' grade Maplitho Natural Shade Paper. Matter in One Colour ink printing.	
	Specifications for Cover	170 GSM ISI 'A' grade Ballarpur Mill make Maplitho Art Paper. Cover / Photo in four colour with Velvet lamination and round corner with Spot UV.	
	Specifications for Binding	Section sewing.	
	Packing	100 Copies in 7 Ply Corrugated Box and shrink 10 Diaries in paper wrap. Printed content label should be pasted on Box.	

Sr. No.	Description and Specifications		Required Quantity
3	Name of the Calender	SHRI SAIBABA CALENDAR (One Page / Big Size)	1,50,000
	Edition (Year)	2023	
	One page Calencdr ERP Calender	PUB-CAL-0107	
	Publication Code	PUB/501	
	Calender Size	48 cm x 58.5 cm (1 Page)	
	Monthly Date Pad Size	48 cm x 18 cm (12 Dater Pages)	
	Total Printing Matter	1 Page + 12 Pages Monthly Pages	
	Specifications for Calendar	170 gsm Ballarpur Glossy Art Paper	
	Specifications for Date Pad	80 gsm Ballarpur Maplitho White Paper	
	Printing	(i) Calendar 5+0 Colour + (ii) Date Pad 4+0 Colour	
	Finishing	UV coating on Calendar Sheet, Date Pad sheet attached with 4 pinning or sewing to calendar, Gray metal patti mounting on top with hard ribbon.	
	Packing	200 Copies in 7 Ply Corrugated Box and shrink 25 Calendars in paper wrap. Printed content label should be pasted on Box.	
4	Name of the Calender	SHRI SAIBABA DELUXE WALL CALENDAR	6,000
	Edition (Year)	2023	
	Delux calender ERP Code	PUB-CAL-0108	
	Publication Code	PUB/502	
	Calender Size	55.5 cm x 88 cm (8 Sheets Page)	
	Total Printing Matter	1 Page + 7 Pages	
	Specifications for Calendar	07 sheets on 225 gsm Lykem Art Card (Sapi) + 01 sheet on 0.20 mm Opaque white PP Sheets	
	Printing	All the 8 sheets including white Opaque PP / 0.20 mm sheets to be printed by UV / Offset process in 6+0 colour.	
	Finishing	(i) UV coating on all Sheets. (ii) Wiro Binding - 40 lops of 5/8" wiro powder coated with Gold colour. (iii) Fiber Rod - 1 mm thickness, 9mm Diameter length 23" powder coated with Yellow colour best fitting.(iv) Kalash - Made of ABS Virgin Material (Acrylnitride Butadiene styrene) of 18 mm Diameter & height 65 mm (2.50") and powder coated with gold colour. (v) Plastic Patti - 55cm width, 1 mm thickness, 1cm height to hold all the sheets together at the bottom of calender. (vi) Box - 4 colour printed on 296 gsm white Back Duplex board glossy laminated and 5 ply corrugated for boxes.	
	Packing	25 Nos. in 7 Ply Corrugated Box and Printed content label should be pasted on Box.	

Sr. No.	Description and Specifications		Required Quantity
5	Name of the Calender	SHRI SAIBABA METPET WALL CALENDAR	6,000
	Edition (Year)	2023	
	Metpet Calender ERP Code	PUB-CAL-0109	
	Publication Code	PUB/503	
	Calender Size	69.5 cm x 49 cm (7 Sheets Page)	
	Specifications for Calendar	170 gsm Lykem Art Card (Sapi) + Laminated with chemically treated metalised Polyester film (Metpet)	
	Printing	6+0 offset UV printing with Opaque White and Drip off UV effects.	
	Finishing	(i) Wiro Binding - 34 Loops of 5/8" wiro powder coated with gold colour. (ii) Fiber Rod - 1mm thickness, 9mm Diameter length 20.75" powder coated with Yellow colour Best fitting. (iii) Kalash - Made of ABS Virgin Material (Acrylnitrile Butadiene styrene) of 18 mm Diameter & height 65 mm (2.50") and powder coated with gold colour. (iv) Plastic Patti - 48 cm width, 1 mm thickness, 1 cm height to hold all the sheets together at the bottom of Calendar. (v) Box - 4 colour. Printed on 296 gsm white Back Duplex Board Glossy Laminated and 5 ply corrugated for boxes.	
	Packing	25 Nos. in 7 Ply Corrugated Box and Printed content label should be pasted on Box.	
6	Name of the Calender	SHRI SAIBABA 3D DESK CALENDAR	10,000
	Edition (Year)	2023	
	3D Desk Calender ERP Code	PUB-CAL-0110	
	Publication Code	PUB/504	
	Calender Size	25cm x 18 cm / 3D Stickers Size - 9 cm x 12.5 cm	
	Specifications for Calendar	Sheets 7 Leaves with 3D stickers on each page (front and back) (13 Nos. of 3D stickers in all)	
	Paper	300 gsm Lykem Art Card (Sapi) for leaves / 100 LPI (0.58 mm thickness) for 3D Stickers.	
	Printing	4+4 Offset Printing on leaves / 6+0 UV printing for 3D stickers.	
	Finishing	3D stickers to be pasted on leaves / Gally Stand - 4 colour offset printed and glossy laminated wih gally made with 2mm kappa board. / Wiro Binding - 28 Loops of 3/8" Wiro, powder coated with Black colour / Box 4 Color offest printed on 296 gsm White black Duplex Board glossy laminated with 3 ply corrugation.	
	Packing	50 Nos. in 7 Ply Corrugated Box and Printed content label should be pasted on Box.	

Sr. No.	Description and Specifications		Required Quantity
7	Name of the Calender	Shri Saibaba Desk Calendar	10,000
	Edition (Year)	2023	
	Desk Calender ERP Code	PUB-CAL-0111	
	Publication Code	PUB/505	
	Calender Size	24.5 cm x 17 cm	
	Specifications for Calendar	Sheets- 7 Leaves with Baba's Photo on each page (front and back) (14 Nos. of Saibaba Photo's in all)	
	Paper	Calendar Pages - Coronado Infinite White Stipple 270 gsm Gally Cover 170 gsm Art Paper	
	Printing	Calendar Pages 7+7 Gally Cover 4+0	
	Binding	40 OZ weight, Hard Bound Mill Board with lamination on PLC 27 holes Top Wiro Binding	
	Packing	50 Nos. in 7 Ply Corrugated Box and Printed content label should be pasted on Box.	
8	Name of the Calender	SHRI SAIBABA OFFICE WALL CALENDAR (06 Sheets)	10,000
	Edition (Year)	2023	
	Office Calender ERP Code	PUB-CAL-0112	
	Publication Code	PUB/506	
	Calender Size	50 cm x 72 cm	
	Specifications for Calendar	6 Leaves (Printing on 12 Pages)	
	Paper	80 gsm Ballarpur Maplitho White Paper	
	Printing	4+4 colours	
	Binding	Metal Patti on Top With Silk Ribbon for Hanging.	
	Packing	50 Nos. in 7 Ply Corrugated Box and Printed content label should be pasted on Box.	
9	Name of the Calender	SHRI SAIBABA CAR CALENDAR (07 Sheets)	15,000
	Edition (Year)	2023	
	Car Calender ERP Code	PUB-CAL-0113	
	Publication Code	PUB/507	
	Calender Size	18 cm x 11 cm	
	Specifications for Calendar	7 Sheets.(7 Leaves) (Printing on 12 Pages)	
	Paper	170 gsm Art Paper	
	Printing	5+5 colours / Format - on per page Saibaba Photo on 1/4 space and on rest page day, date and months details in English	
	Binding	Metal Patti on Top thread with Silk Ribbon for Hanging.	
	Packing	200 Nos. in 7 Ply Corrugated Box and Printed content label should be pasted on Box.	

Sr. No.	Description and Specifications		Required Quantity
10	Name of the Calender	Shri Saibaba Small Desk Calendar	5,000
	Edition (Year)	2023	
	Desk Calender ERP Code	PUB-CAL-0114	
	Publication Code	PUB/508	
	Calender Size	8.5 cm x 13.5 cm	
	Specifications for Calendar	Calendar and Information Leves - 185 to 190 Aprox and Saibaba Photo's Include center on each leves .	
	Paper	Calendar Pages - Natural shade Art Paper 100 GSM , Title and Photo's 250 GSM ISI 'A' grade Ballarpur Mill make Maplitho Art Paper. Gally Cover 170 gsm Art Paper	
	Printing	All Calender Pages Both side Printed 4+0 colour	
	Binding	40 OZ weight, Hard Bound Mill Board with lamination on PLC 10-12 holes Top Wiro Binding as per Requirement.	
	Packing	100 Nos. in 7 Ply Corrugated Box and Printed content label should be pasted on Box.	

- * **General Instructions**
- 1) All DTP / Designing and other technical related works are to be done by the Bidder.
 - 2) Printing of BARCODE and Price Tag should be printed at back of cover in the right side of bottom.
 - 3) Bidder should not make any changes in given matter without Sansthan Authority permission.
- ** **Dummy / Sample Copy**
- 1) Bidder should submit 5 Copies of provided printing matter to Sansthan Authority for approval purpose.
 - 2) After approval of provided sample by Sansthan Authority, Bidder can proceed further.
 - 3) Sansthan reserves the rights to make any changes in provided printing material, if necessary.
- *** **Delivery Period**
- 1) Bidder will have to give the delivery of books within stipulated time but not later than the validity period of the bid.
 - 2) The Sansthan Authority reserves the right to change schedule of suppling material as per the circumstance, if necessary.


Bhagyashree Banayat (IAS),
 Chief Executive Officer,
 Shri Saibaba Sansthan Trust, Shirdi.




Tender Inviting Authority - SHRI SAIBABA SANSTHAN TRUST, SHIRDI.

Contact Department - PUBLICATION DEPARTMENT

Name of Work - YEAR 2022 SHRI SAI DIARY AND SHRI SAIBABA CALENDERS PRINTING WORK

Bidder Name -

BILL OF QUANTITIES

Sr.No.	Description	Quantity	Unit	Rate Per No. (All Inclusive Taxes)	Amount
1	1.Shri Sai Diary Big Marathi/ English (Delux)-2023	1,50,000	Total Amount (Lumb sum)	0.00	0.00
	2.Shri Sai Diary(Pocket) size	25,000			
	3.Shri Saibaba Calender(one Page/Big Size)	1,50,000			
	4.Shri Saibaba Delux Wall Calender (8 Pages)	6,000			
	5.Shri Saibaba Metpet Wall Calender (7 Pages)	6,000			
	6.Shri Saibaba 3D Desk Calender (7 Pages)	10,000			
	7.Shri Saibaba Desk Calender (14 Pages)	10,000			
	8.Shri Saibaba Office Wall Calender (6 Pages)	10,000			
	9.Shri Saibaba Car Calender (7 Pages)	15,000			
	10.Shri Saibaba Small Desk Calender	5,000			

* **General Instrutions**

1) All DTP / Designing and other technical related works are to be done by the Bidder.

2) Printing of BARCODE and Price Tag should be printed at back of cover in the right side of bottom.

3) Bidder should not make any changes in given matter without Sansthan Authority permission.

** **Dummy / Sample Copy**

1) Bidder should submit 5 Copies of provided printing matter to Sansthan Authority for approval purpose.

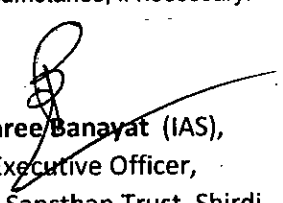
2) After approval of provided sample by Sansthan Authority, Bidder can proceed further.

3) Sansthan reserves the rights to make any changes in provided printing material, if necessary.

*** **Delivery Period**

1) Bidder will have to give the delivery of Diary and Calenders within stipulated time but not later than the validity period of the bid.

2) The Sansthan Authority reserves the right to change schedule of supplying material as per the circumstance, if necessary.


Bhagyashree Banayat (IAS),
Chief Executive Officer,
Shri Saibaba Sansthan Trust, Shirdi.