

Annexure A

Tender Inviting Authority - SHRI SAIBABA SANSTHAN TRUST, SHIRDI.

Contact Department - PUBLICATION DEPARTMENT

Name of Work - **YEAR 2025 SHRI SAI DIARY AND SHRI SAIBABA CALENDERS PRINTING WORK**

Sr. No.	Description and Specifications	Required Quantity
1	Name of the Diary	SHRI SAI DELUXE DIARY (BIG)
	Marathi / English	1,00,000
	Hindi / English	15,000
	Telugu / English	10,000
	Tamil / English	5,000
	Kannada / English	5,000
	Gujrathi / English	5,000
	Edition (Year)	2025
	Publication Code	PUB/338, PUB/339, PUB/340, PUB/341, PUB/342, PUB/343
	Book / Outer Cover Size	16 cm x 22.5 cm
Inner Paper Size	14.5 cm x 21.5 cm	
Total Printing Matter	Approx. 408 - 416 pages	
Specifications for Inner Pages	70 GSM ISI 'A' grade Maplitho Natural Shade Paper. Matter in Two Colour ink printing.	
Specifications for Cover	170 GSM ISI 'A' grade Ballarpur Mill make Art Paper. Cover / Photo in four colour with Velvet lamination and Spot UV.& Spine Round Back	
Paper for Inner Cover (Aas Pass)	120 GSM ISI 'A' grade Natural Shade Paper for Aas Pass with 4 colour printing.	
Paper for Inner Color Pages/Photo	90 GSM ISI 'A' grade Ballarpur Mill make Art Paper (12 Pages) in 04 color printing.	
Specifications for Binding	(i) Outer Cover - 40 OZ weight, Hard bound mill board with lamination. (ii) Section sewing. (iii) 10" long satin ribbon of red colour for book Marking.	
Packing	30 Copies in 7 Ply Corrugated Box and shrink 05 Diaries in paper wrap. Printed content label should be pasted on Box.	
2	Name of the Diary	SHRI SAI DIARY (POCKET)
	Edition (Year)	2025
	Publication Code	PUB/344
	Book / Outer Cover Size	15 cm x 10 cm
	Inner Paper Size	15 cm x 10 cm
	Total Printing Matter	Approx. 190-200 pages
	Specifications for Inner Pages	70 GSM ISI 'A' grade Maplitho Natural Shade Paper. Matter in One Colour ink printing.
	Specifications for Cover	170 GSM ISI 'A' grade Ballarpur Mill make Art Paper. Cover / Photo in four colour with Velvet lamination and round corner with Spot UV.
	Specifications for Binding	Section sewing & Perfect Binding
	Packing	100 Copies in 7 Ply Corrugated Box and shrink 10 Diaries in paper wrap. Printed content label should be pasted on Box.
3	Name of the Calender	SHRI SAIBABA CALENDAR (One Page / Big Size)
	Edition (Year)	2025
	Publication Code	PUB/516
	Calender Size	48 cm x 58.5 cm (1 Leaf)
	Monthly Date Pad Size	48 cm x 18 cm (12 Dater Leaf)
	Total Printing Matter	1 LEAF + 12 LEAF Monthly Pages
	Specifications for Calendar	170 GSM Ballarpur Glossy Art Paper
	Specifications for Date Pad	80 GSM Ballarpur Maplitho White Paper
	Printing	(i) Calendar 4+0 Colour + (ii) Date Pad 4+0 Colour
	Finishing	UV coating on Main Calendar Sheet, Date Pad sheet attached with 4 pinning or sewing in Main Sheet Calendar, Gray metal patti mounting on top with hard ribbon.
	Packing	200 Copies in 7 Ply Corrugated Box and shrink 25 Calendars in paper wrap. Printed content label should be pasted on Box.
4	Name of the Calender	SHRI SAIBABA DESK CALENDAR
	Edition (Year)	2025
	Publication Code	PUB/517
	Calender Size	24.5 cm x 17 cm
	Specifications for Calendar	Sheets-7 Leaves with Baba's Photo on each page (front & back) (14 Nos. of Saibaba Photo's in all)
	Paper	Calendar Pages - Coronado Infinate White Stilpple 270 gsm Gally Cover 170 gsm Art Paper
	Printing	Calendar Pages 7+7 Gally Cover 4+0
	Binding	Gaily Making in 40 OZ weight, Mill Board with Cover print 4+0. in 170 GSM Art Paper with lamination & Wiro Binding
	Packing	50 Nos. in 7 Ply Corrugated Box and Printed content label should be pasted on Box.
5	Name of the Calender	SHRI SAIBABA OFFICE WALL CALENDAR (06 Sheets)
	Edition (Year)	2025
	Publication Code	PUB/518
	Calender Size	50 cm x 72 cm
	Specifications for Calendar	6 Leaves (Printing on 12 Pages)
	Paper	80 gsm Ballarpur Maplitho White Paper
	Printing	4+4 colours
	Binding	Metal Patti on Top With Silk Ribbon for Hanging.
	Packing	50 Nos. in 7 Ply Corrugated Box and Printed content label should be pasted on Box.

6	Name of the Calender	SHRI SAIBABA CAR CALENDAR (07 Sheets)	20,000
	Edition (Year)	2025	
	Publication Code	PUB/519	
	Calender Size	18 cm x 11 cm	
	Specifications for Calendar	7 Sheets (7 Leaves) (Printing on 14 Pages)	
	Paper	170 gsm Art Paper	
	Printing	4+4 colours / Format - on per page Saibaba Photo on 1/4 space and on rest page day, date and months details in English	
	Binding	Metal Patti on Top thread with Silk Ribbon for Hanging.	
	Packing	200 Nos. in 7 Ply Corrugated Box and Printed content label should be pasted on Box.	
7	Name of the Calender	SHRI SAIBABA SMALL DESK CALENDAR	7,500
	Edition (Year)	2025	
	Publication Code	PUB/520	
	Calender Size	8.5 cm x 13.5 cm	
	Specifications for Calendar	Calender and Information Leves - 192 (384 Pages) Aprox and Saibaba Photo's Include center on each leaves .	
	Paper	Calendar Pages - Art Paper 100 GSM , Title and Photo's 250 GSM ISI 'A' grade Ballarpur Mill make Art Paper. Gally Cover 170 gsm Art Paper	
	Printing	All Calender Pages Both side Printed 4+4 colour	
	Binding	40 OZ weight, Hard Bound Mill Board with lamination on PLC 10-12 holes Top Wiro Binding as per Requirement.	
	Packing	100 Nos. in 7 Ply Corrugated Box and Printed content label should be pasted on Box.	
8	Name of the Calender	SHRI SAIBABA DELUXE WALL CALENDAR	10000
	Edition (Year)	2025	
	Publication Code	PUB/521	
	Calender Size	55.5 cm x 88 cm (8 Sheets)	
	Total Printing Matter	1 Leaf + 7 Leaf	
	Specifications for Calendar	08 sheets on 225 gsm Lykem Art Card (Sapi)	
	Printing	All the 8 sheets including white Opaque PP / 0.20 mm sheets to be printed by UV / Offset process in 6+0 colour.	
	Finishing	(i) UV coating on all Sheets. (ii) Wiro Binding - 40 lops of 5/8" wiro powder coated with Gold colour. (iii) Fiber Rod - 1 mm thickness, 9mm Diameter length 23" powder coated with Yellow colour best fitting. (iv) Kalash - Made of ABS Virgin Material (Acrylnitride Butadiene styrene) of 18 mm Diameter & height 65 mm (2.50") and powder coated with gold colour. (v) Plastic Patti - 55cm width, 1 mm thickness, 1cm height to hold all the sheets together at the bottom of calender. (vi) Box - 4 colour printed on 296 gsm white Back Duplex board glossy laminated and 5 ply corrugated for boxes.	
	Packing	25 Nos. in 7 Ply Corrugated Box and Printed content label should be pasted on Box.	

*** General Instrutions**

- 1) All DTP / Designing and other technical related works are to be done by the Bidder.
- 2) Diary printing of BAR CODE and Price Tag should be printed at back of cover in the right side of bottom.
- 3) Calendar Printing of BAR CODE and Price Tag should be printed as per instrcution of Publication Dept.
- 4) Bidder should not make any changes in given matter without Sansthan Authority permission.

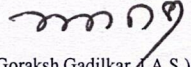
**** Dummy / Sample Copy**

- 1) Bidder should submit 2 Copies of provided printing matter to Sansthan Authority for approval purpose.
- 2) After approval of provided sample by Sansthan Authority, Bidder can proceed further.
- 3) Sansthan reserves the rights to make any changes in provided printing material, if necessary.

***** Delivery Period**

- 1) Bidder will have to give the delivery of Diary & Calendar within stipulated time but not later than the validity
- 2) The Sansthan Authority reserves the right to change schedule of supplying material as per the circumstance, if necessary.

Approved



(Goraksh Gadilkar, I.A.S.)
Chief Executive Officer,
Shri Saibaba Sansthan Trust, Shirdi

