



SHREE SAIBABA SANSTHAN TRUST SHIRDI

Information Technology Department

**Quotation for
Sale of e-scrap
Computers, Printers and UPS**

INFORMATION TECHNOLOGY DEPARTMENT

Po. Shirdi, Tal. Rahata, Dist. Ahmednagar.

Phone No. (02423)-258953

Website: - www.sai.org.in email- it.office@sai.org.in



DETAILED NOTICE
SHREE SAIBABA SANSTHAN TRUST
INFORMATION TECHNOLOGY DEPARTMENT
Po. Shirdi, Tal. Rahata, Dist. Ahmednagar.
Phone No. (02423)-258953

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Sale of e-Scrap (Computer, Printers, UPS and Accessories)

Sealed Quotation are invited for the Sale of scrap Computers, Printers and UPS from authorized E-waste dismantlers & recyclers. The detailed tender will be available on Trust website www.sai.org.in under tender menu.

Details of Scrap material (Desktops, Printer, UPS etc.) is given in **Annexure B**.

1.0 Time Table for Quotation submission:

Start date of Quotation submission: 02-JAN-2025 10:00 AM

End date of Quotation Submission : 16-JAN-2025 17:00 PM

Validity Period:

The offer of the bidder shall remain valid for acceptance for a minimum period of **120 days** from the last date of the quotation submission.

Department Qty of Material

Sn	Name of Department	Computers	Printers	UPS	Other
1	Arogya	1	2		
2	Industrial Training Institute	15	6	34	
3	Publication	2	1		
4	Shree Saibaba Kanya School	25	03		
5	Garden	1	1		
6	Saibaba Hospital	25	26	20	
7	CCTV	18			
8	LABOUR		2		
9	Information Technology	17	33		
10	Public relation Office	03	04	01	04
11	Shree Saibaba Eng Med School	11	02	0	03
12	Construction		4		
13	Water Supply	01	01	02	
	Total	119	85	57	07

2.0 Earnest Money Deposit & Security Deposit:

- a) **Earnest Money Deposit (EMD):** Rs: 10,000 (Ten Thousands Only)
- b) No interest will be paid on the EMD and Security Deposit.
- c) Bank details to transfer EMD.

Account Name	Chief Executive Officer, Shree Saibaba Sansthan Trust, Shirdi
Bank Name:	UNION BANK OF INDIA
Branch :	SHIRDI
Account Number :	111210011000001
IFSC Code :	UBINO558770

Note:

1. The amount of EMD will be refunded to all bidders (except successful bidder) after issuing Work Order to successful bidder(H1).
2. Successful bidder's (H1) EMD amount will be refunded after receiving payment to Trust and collecting all material.
3. Even though the bidders meet the requirements, they are subject to be disqualified in case of misleading or false representations in the forms, statements and attachments submitted in proof of the qualification requirements.

3.1 Technical document with quotation:

Scanned copy of following documents must be submitted.

- A. Receipt of EMD Payment with all details like Transaction no, Date
- B. Certificate of GST Registration and PAN.
- C. Letter stating that the Firm/Company is not blacklisted by Central / State Government, Government Corporation, statutory Institute.
- D. Authorization letter from Maharashtra pollution Control board/ Any state Pollution Control board / Central Pollution Control board.
- E. License of Shop & Establishment Act of Local Authority.

3.2 Commercial quote:

1. Bidder must quote for all items separately. (See BOQ format given below)
2. Total price of all items will be combined and consolidated highest bidder will be declared as H1.
3. Sansthan will generate invoice. GST will be applicable on bid amount.

3.3 Acceptance of Tender:

1. The commercial bid of technically qualified bidders shall consider, Highest offer (Combined) amongst the opened bid will be accepted. The acceptance of tender will be communicated to the bidder by email or otherwise.
2. The quoted amount in tender shall be valid for 90 days (Three Months) from the date of tender opening.

4.0 Payments:

Bidder with highest offer (Consolidated) have to Pay offer amount + GST in Sansthan's Account Department by Cash or Bank Transfer on Account details given in 2.0 –C above.

5.0 Instruction to Bidders

Bidders should take note of the following instructions while filling the quotation form.

1. Bidders should ensure that the tender should be complete in all respects, should be sealed in a cover/envelope of suitable size which should be super scribed with **“Quotation for E-Scrap - IT Department”**.
2. The bidder should ensure that the amount written in such a way that interpolation is not possible. No blank space should be left.
3. Failure to fulfill any of the conditions shall render the bid for rejection.
4. The bidders are advised to carefully understand the documents required to be submitted as part of the bid.
5. The bidder is also advised to ensure that all the tender documents are signed by the authorized person and rubber stamp should be affixed on each page.
6. The Offer should be submitted within the schedule time limits and delay if any occurred in submission on account of any reason, whatsoever, shall not be condoned and such delayed offers received late shall be liable for rejection.
7. The Chief Executive Officer, reserves the right of cancellation, adding, reducing, deferring the tender in total or partially without assigning any reason there of and claim in this behalf shall not be tenable for compensation in one way or the other. In such case the bidder will be refunded with the EMD without any payment of interest within reasonable time.

6.0 General Terms and Conditions

1. This quotation is for sale of old PC, Monitors, UPS, Stabilizer, Printers, Keyboard, Scanner, Projector E-waste materials etc. on AS IS WHEREAS IS BASIS.
2. EMD of **Rs. 10,000/- (Rs. TEN THOUSAND ONLY)** must be transferred on Account specified above in 2.0-C in favor of “Chief Executive Officer, Shree Saibaba Sansthan Trust, Shirdi. The Earnest money of the firms whose quotation are not accepted shall be released after the award of the work to the successful bidder. EMD/Bid securities of the unsuccessful bidder will be returned after awarding work order to successful bidder.
3. Bidder should quote rate of all items in BOQ. The list items are enclosed here with as BOQ.
4. The tender shall be valid for 90 days from the date of opening of the tender.
5. Tender received without Earnest Money Deposit (EMD) will be summarily rejected.
6. If the firm is found violating any of the terms and conditions of the Trust or the contractor’s service is found unsatisfactory, Earnest Money Deposits may be forfeited.
7. The quoted rates will be basic rates only; GST Tax will be extra as applicable under rules. **In case the rates are not quoted in the BOQ the tender will be liable to be rejected.**
8. The financial offer of H1 bidder (consolidated) will be considered. The bidder must note that the basis of evaluation of tenders of financial bids/offers would be based on the following:
The bidder must quote **separate** amount for **each** items/equipment’s in BOQ and consolidated highest offer will be considered as H1.
9. The bidder has to make his own arrangements for carrying material from Trust, after full payment and **if contractor fails to lift the material within 15 days a penalty of Rs. 500/- per day will be imposed and will be deducted from EMD amount.**
10. Bidders are advised to visit the SSST IT department to see this obsolete goods / equipment’s and location before submitting the tender.
11. Final decision as may be taken by the Chief Executive Officer, SSST, in case of dispute, if any between the contractor and the disposing office shall be analyzed by him/her and his order will be binding on both the parties.
12. Quotation in sealed envelopes marked as “Quotation for e-Scrap Information Technology Department” should be addressed to the “Chief Executive Officer “Shree Saibaba Sansthan Trust Shirdi. Tal: Rahata, Dist. Aahilyanagar. MS 423 109.
13. Tenders received after the due date and time for any reason whatsoever shall not be considered and are liable to be rejected.
14. Incomplete and unsigned quotations are liable to be rejected.
15. Each page of the tender should be signed /stamped by the bidder(s).
16. The SSST reserves the right to accept or reject any/all tenders without assigning any reason

whatsoever.

17. If successful bidder refuses to pick up Scrap material, EMD will be forfeited and bidder will be blacklisted for 3 years.

Chief Executive Officer
Shree Saibaba Sansthan Trust, Shirdi

ANNEXURE- A

Personal & Bank Details for RTGS
All columns are mandatory
(Submit on Company Letter Head)

Sr. No.	Personal Detail	
1	Name of the Firm	
2	Address	
4	Contact Person and Cell No	
5	GST Number	
6	Bank Details –	
	Name of the Bank	
	Bank City	
	Branch Name and Code	
	Account Type	
	Account Number	
	IFSC CODE	
	MICR NO.	
7	Stamp and Signature of the agency	

Note:/ सूचना

1. The bidder must quote separate amount for each items/equipment's in BOQ and consolidated highest offer will be considered as H1.
सदरच्या टेंडर मध्ये सर्व वस्तू एकत्र देण्यात येणार आहेत, त्यामुळे सर्व वस्तूंची मिळून एकत्र किमतीमध्ये उच्चतम असणाऱ्या निविदाधारकास साहित्याची विक्री करण्यात येणार आहे.
2. Give price for each item in all lots.
प्रत्येक लॉट मधील प्रत्येक वस्तूची किंमत देणे अनिवार्य आहे.
3. Do total of each lot and write at end of each lot table.
लॉट मधील शेवटच्या ओळीमध्ये सर्व वस्तूंच्या एकूण बेरीज करणे गरजेचं आहे.
4. In summary Chart Table add Total of each table and Show Grand total
टेंडर शेवटी असलेल्या समरी चार्ट मध्ये प्रत्येक लॉट ची किंमत देणे, व शेवटी सर्व लॉट मिळून होणारी एकूण बेरीज देणे.
5. Earnest Money Deposit (EMD): Rs: 10,000 (Ten Thousands Only)
सदरच्या निविदा समवेत बयाना रक्कम रुपये 10,000/- भरण्यात यावी. वर दिलेल्या बँकेमध्ये रक्कम जमा करून, जमा पावतीची झेरॉक्स निविदा समवेत सादर करावी.

BOQ format

LOT 1 AROGYA DEPARTMENT

SN	ASSET ID	DESCRIPTION	QTY	RATE	AMOUNT
1	COMP/701	DESKTOP COMPAQ WITH 128 GB RAM AND 80 GB HDD 17" CRT. PIV SERIES	1		
2	MCN/1501	PRINTER TVS PROTON LX 245	1		
3	COMP/702	PRINTER HP LASERJET 3050	1		
TOTAL FOR LOT 1---(A)					

LOT 2 SHREE SAIBABA INDUSTRIAL TRAINING INSTITUTE.

SN	ASSET ID	DESCRIPTION	QTY.	RATE	AMOUNT
1	COM/527	COMPUTER SET HCL MAKE	14		
2	COM/523	UPS 500 VA	15		
3	COM/525	UPS 600 VA	15		
4	COM/532	UPS APC 500VA	1		
5	UPS/501	UPS CHAMPION 600 VA	3		
6	COM/514	UPS CHAMPION 600 VA	1		
7	PRN/507	PRINTER LASER JET WIPRO MAKE	1		
8	PRN/505	PRINTER LASER JET HP M-1005	3		
9	COM/531	PRINTER LASER JET HP 7580	1		
10	PRN/508	PRINTER LASER JET HP	1		
11	COM/530	COMPUTER IBM MAKE	1		
TOTAL FOR LOT 2---(B)					

LOT 3 PUBLICATION DEPARTMENT.

SN	ASSET ID	DESCRIPTION	QTY.	RATE	AMOUNT
1	COM/2007	COMPUTER PIV, 256 MB, 40 GB HDD HCL MAKE	1		
2	COM/2009	COMPUTER SET	1		
3	MCN/302	SCANNER 2200C	1		
TOTAL FOR LOT 3---(C)					

LOT 4 SHREE SAIBABA KANYA VIDYA MANDIR.

SN	ASSET ID	DESCRIPTION	QTY	RATE	AMOUNT
1	COM/4001	COMPUTER SET ZENITH PIV	20		
2	COM/4025	DESKTOP LENOVO	05		
3	PRN/4006	PRINTER HP LAJET JET 1020	1		
4	PRN/4008	PRINTER HP LAJET JET 1022	02		
TOTAL FOR LOT 4---(D)					

LOT 5 GARDEN DEPARTMENT

SN	ASSET ID	DESCRIPTION	QTY	RATE	AMOUNT
1	COMP/901	PRINTER HP DESKJET F380	01		
2	COMP/902	COMPUTER SET COMPAQ MONITOR 17"	01		
TOTAL FOR LOT 5---(E)					

LOT 6 SHREE SAIBABA HOSPITAL

SN	ASSET ID	DESCRIPTION	QTY	RATE	AMOUNT
1	COMP/508	DESKTOP LENOVA COMPUTER SET	25		
2	COMP/502	HP LASERJET PRINTER - 1020	4		
3	COMP/512	HP COLOUR LASERJET PRINTER	1		
4	COMP/517	EPSON DOT MATRIX LQ 300	1		
5	COMP/559	EPSON LX-300+PRINTER	1		
6	COMP/513	HP C4188 ALLINONE PRINTER	2		
7	COMP/522	EPSON LQ-300+ PRINTER	8		
8	COMP/523	EPSON LQ-1150 NEW DOT MATRIX	2		
9	COMP/525	PRINTER EPSON CO	1		
10	COM/114	ZEBRA ZXP RETRANSFER DUAL	1		
11	COMP/558	HP COLOUR JET CP-1025 PRINTER	1		
12	COMP/570	EPSON LQ 310 PRINTER	1		
13	COMP/571	LASERJET CANON PRINTER	2		
14	COMP/566	HP LASERJET 1020 + PRINTER	1		
15	COMP/503	UPS APC MAKE 650VA	11		
16	COMP/528	600VA UPS V-GARD MAKE	1		
17	COMP/524	UPS APC 700A (BE7004) REQ NO	4		
18	COMP/533	UPS APC MAKE MODEL BR600	3		
19	COMP/552	600VAT UPS (V-GARD)SESTO	1		
TOTAL FOR LOT 6---(F)					

LOT 7 CCTV DEPARTMENT

SN	ASSET ID	DESCRIPTION	QTY	RATE	AMOUNT
1	COM/118	COMPUTER WITH ACCESSORIES	01		
2	CCTV/272	DESKTOP PC	01		
3	COM/S003	ACER M200 DESKTOP COMPUTER	04		
4	COM/2209	COMPUTER SYSTEM WITH ACCESSORIES	01		
5	COM/2207	COMPUTER SET INTEL CORE	01		
6	ASSP/006	WORKSTATION FOR CLIENT SOFTWARE	05		
7	ASSP/005	SERVER FOR MONITOR RECORDING	04		
8	ASSP/075	WORKSTATION WITH HIGH RESOLUTION VIDEO CARD FOR CLIENT SOFTWARE	01		
TOTAL FOR LOT 8---(G)					

LOT 8 LABOR DEPARTMENT

SN	ASSET ID	DESCRIPTION	QTY	RATE	AMOUNT
1	MCN/105	PRINTER EPSON 2070	1		
2	MCN/215	PRINTER HP LASERJET 1008	1		
TOTAL FOR LOT 9---(H)					

LOT 9 INFORMATION TECHNOLOGY DEPARTMENT

SN	ASSET ID	DESCRIPTION	QTY	RATE	AMOUNT
1	COM/109	COMPUTER COMPAQ PRESSARIO	7		
2	COMP/105	SCANNER I-1220 (KODAK MAKE)	1		
3	COMP/111	LAPTOP COMPUTER (HP MAKE) C284	1		
4	COMP/115	LAPTOP DELL LATITUDE CTO 3590 (C334)	1		
5	COMP/116	APPLE MACBOOK PRO (C342)	1		
6	COMP/137	LAPTOP DELL LATITUDE E5410 (SAITECH/007)	1		
7	COMP/139	LAPTOP DELL LATITUDE E5410	1		
8	COM/9938	COMPUTER SET LENOVO THINK CENTER	1		
9	COM/9957	COMPUTER ACER VERTION M200	2		
10	COMP/114	DESKTOP HP MAKE	2		
11	MCN/136	PRINTER HP LASERJET 1020	1		
12	PRN/9906	PRINTER HP LASERJET 1010	1		
13	PRN/9912	PRINTER HP LASERJET 1020	1		
14	PRN/9920	PRINTER HP LASERJET 1022	1		
15	PRN/9943	PRINTER HP LASERJET 1020+	1		
16	PRN/9949	PRINTER HP LASERJRT 1020	1		
17	PRN/9960	DOT MATRIX PRINTER EPSON LQ 590	25		
18	PRN/9930	PRINTER HP LASER 1505	1		
19	NET/9991	CAT 5 & 6 WHITE MOUNTING CORD 7 FT.	202		
20	NET/9992	CAT 6 WHITE MOUNTING CORD 7 FT.	307		
21	NET/9996	CAT 6 SL SERIES PATCH CORD 4 FEET WHITE	116		
22	NET/9901	SETVER SS-IBM X-345	2		
23	NET/9914	ADAPTOR SC SM FOR SINGLE MODE	60		
24	NET/9916	CONNECTOR SC SM FOR SINGLE MODE	60		
25	NET/9917	CONNECTOR SC MM FOR MULTI MODE	24		
26	NET/9918	SC BLANK PANEL OF LIU	10		
27	NET/9933	L2 - MANAGER SWITCH MODULAR	1		
28	NET/9936	1000 BASED LX MODULE FOR UNMANAGED	3		
29	NET/9945	6U RACK IT DATA NETWORKING RACK	2		
30	NET/9955	22U RACK WITH ACCESSORIES	1		
31	NET/9961	SC PIGTAIL SINGLE MODE	12		
32	NET/9962	SC COUPLER PLATE (SIMPLEX)	2		
33	NET/9963	SC SIMPLEX COUPLER	12		
34	NET/9972	12U RACK WITH ACCESSORIES	1		
35	CTV/9904	OFC PATCH CORD TYCO MAKE	40		
36	RAK/055	RACK FOR UPS & BATTERY	2		
MIS-1	HDSK/002	2 TBB HDD	3		
MIS-2	HDSK/003	2 TBB HDD	2		
MIS-3	HDSK/004	SAS DRIVES FOR DELL R910 SERVERS	6		
MIS-4	HDSK/005	8GB DDR3 DELL SERVER RAM	4		
MIS-5	INS/9905	SINGLE MODE ARMOURED CABLE 85 MTR	1		
MIS-6	MIS/1006	DVD WRITER(L.G.CO.)	1		
MIS-7	MIS/1008	HARD DISK 250 GB HARD DISK	1		
MIS-8	MIS/1015	DVD WRITER BUF BLUE RAY	1		
MIS-9	MIS/1016	SWITCH D LINK 8 PORT 10/100	1		
MIS-10	MIS/1017	ROUTER TP-LINK WA 701ND 150 MBPS	1		
MIS-11	OCA/0015	DVD WRITER WITH SPEAKER L.G.	1		

LOT 10 PUBLIC RELATION OFFICER DEPARTMENT

SN	ASSET ID	DESCRIPTION	QTY	RATE	AMOUNT
1	COM/104	PRINTER DESKJET UPS 500VA	1		
2	COM/115	COMPUTER INTEX WITH LG MONITOR	1		
3	COM/116	EPSON PRINTER STYLUS	1		
4	COM/117	AIO HP 400 CORE I5 WIN 10 PRO	1		
5	MCN/217	COMPUTER SET COMPAQ PRESARIO	1		
6	MCN/218	PRINTER HP M1319F LASERJET MFP	1		
7	PRN/117	PRINTER WITH SCANCOPY HP 1005	1		
8	MCN/0219	FAX MACHINE PANASONIC MAKE KXFT 981	1		
9	MCN/0220	FAX MACHINE PANASONIC MAKE KXFT 981	1		
10	MIS/J001	SOFTWARE ISMV6	1		
11	MIS/J002	SHRILIPi DEV RATNA 7.2	1		
TOTAL FOR LOT 4---(J)					

LOT 11 SHREE SAIBABA ENGLISH MEDIUM SCHOOL

SN	ASSET ID	DESCRIPTION	QTY	RATE	AMOUNT
1	COM/0017	DESKTOP LENOVO WITH ACCESSORIES	09		
2	COM/0012	LAPTOP DELL	01		
3	COM/0013	PRINTER HP LASERJET 1020	01		
4	COM/0014	PRINTER HP LASERJET 1008	01		
5	COM/0018	DLINK CAT6 CABLE BOX	02		
6	COM/0020	DLINK RJ45	01		
7	MCN/087	COMPUTER ZENITH PIV	01		
TOTAL FOR LOT 11---(K)					

LOT 12 CONSTRUCTION DEPARTMENT

SN	ASSET ID	DESCRIPTION	QTY	RATE	AMOUNT
1	COM/1101	PRINTER HP LASERJET 1020	01		
2	COM/1102	PRINTER HP LASERJET 1020	01		
3	COM/1103	PRINTER HP LASERJET 1020	01		
4	COM/1105	PRINTER HP LASERJET M1522	01		
TOTAL FOR LOT 11---(L)					

LOT 13 WATER SUPPLY DEPARTMENT

SN	ASSET ID	DESCRIPTION	QTY	RATE	AMOUNT
1	MCH/2472	UPS 600VA MICROTEK	01		
2	UPS/2201	UPS 500VA PUNCA	01		
3	COM/6001	PRINTER HP LASERJET 3050	01		
4	COM/6002	COMPUTER COMPAQ SG3050, 19" TFT, HP W1907	01		
TOTAL FOR LOT 11---(M)					

SUMMERY CHART

SN	LOT NUMBER	AMOUNT
1	TOTAL AMOUNT FOR LOT 1 AROGYA (A)	
2	TOTAL AMOUNT FOR LOT 2 ITI (B)	
3	TOTAL AMOUNT FOR LOT 3 PUBLICATION (C)	
4	TOTAL AMOUNT FOR LOT 4 KANYA SCHOOL (D)	
5	TOTAL AMOUNT FOR LOT 5 GARDEN (E)	
6	TOTAL AMOUNT FOR LOT 6 SAIBABA HOSPITAL (F)	
7	TOTAL AMOUNT FOR LOT 7 CCTV (G)	
8	TOTAL AMOUNT FOR LOT 8 LABOR (H)	
9	TOTAL AMOUNT FOR LOT 9 IT DEPARTMENT (I)	
10	TOTAL AMOUNT FOR LOT 10 PRO (J)	
11	TOTAL AMOUNT FOR LOT 11 SEMS (K)	
12	TOTAL AMOUNT FOR LOT 12 CONSTRUCTION (L)	
13	TOTAL AMOUNT FOR LOT 13 WATER SUPPLY (M)	
NET TOTAL:		