



**SHRI SAIBABA SANSTHAN TRUST SHIRDI  
INFORMATION TECHNOLOGY DEPARTMENT**

**Tender document  
ANNUAL RATE CONTRACT  
for  
Computer, Printer peripherals and consumables**

**INFORMATION TECHNOLOGY DEPARTMENT  
Shri Saibaba Sansthan Trust Shirdi  
Rahata.  
Ahmednagar-423109 MS  
Website: [www.sai.org.in](http://www.sai.org.in) email- [it@sai.org.in](mailto:it@sai.org.in)**



## DETAILED TENDER NOTICE

**SHRI SAIBABA SANSTHAN TRUST**  
**INFORMATION TECHNOLOGY DEPARTMENT**  
**Shirdi Tal Rahata Dist Ahmednagar.**  
**Phone No. (02423)-258953**  
**Website: - [www.sai.org.in](http://www.sai.org.in) eMail-it@sai.org.in**

### **Annual rate contract for supply of Computer, Printer peripherals and consumables**

Online tenders are invited from authorized dealers for the **Annual Rate Contract** for **Computer, Printer peripherals and consumables** to be purchased for next 12 months from date of work order. The tender will be received inform of **e-tenders**. The tender document is available on <https://mahatenders.gov.in> for downloading. The tender has view only access on the website of Trust. i.e. [www.sai.org.in](http://www.sai.org.in) under tender menu.

**1.1** Technical Specification of Computer, Printer peripherals and consumables is given in **Annexure B**

**1.2 Time Table for Online Tender Submission**

Online Tender Publish Date	Dt. 26/08/2019	Time- 11.00 am
Online Documents Download/Sales Start Date	Dt. 26/08/2019	Time- 11.00 am
Online Documents Download/Sales End Date	Dt. 03/09/2019	Time- 17.00 am
Online Bid Submission Start Date	Dt. 26/08/2019	Time- 11.00 am
Online Bid Submission End Date	Dt. 03/09/2019	Time- 17.00 pm
Online Technical Bid Opening Date	Dt. 05/09/2019	Time- 11.00 am

**1.3 Pre bid Tender Meeting.**

No Pre bid meeting. For any of the queries interested bidders would call 02423-258953 or mail the queries to [it@sai.org.in](mailto:it@sai.org.in)

**Validity Period:**

The offer of the tender shall remain valid for acceptance for a minimum period of 90 days from the date of opening of price bid.

1. Chief Executive Officer, SSST, Shirdi reserve the right to reject any or all tenders without assigning any reason thereof.
2. Tenders, which do not fulfill all or any conditions or are incomplete in any respect, are liable to reject.
3. In case of insufficient response to this offer, The Chief Executive Officer, Shri Saibaba Sansthan Trust, Shirdi may extend the period of acceptance of offer.
4. The decision of The Chief Executive Officer, Shri Saibaba Sansthan Trust, Shirdi, will be final and binding in case of any dispute between Trust and the agency.

## 2.0 EMD and Tender Cost:

Earnest money (Refundable) **Rs. 12,000/-** (In words Twelve thousand only)  
Tender Fee of (Non Refundable) **Rs. 2400/-** (In words Two Thousand)

**EMD and Tender Fees amount is to transferred online while uploading the tender on [www.mahatenders.gov.in](http://www.mahatenders.gov.in) website.**

### Notes:

- 1 The amount of earnest money will refunded to all tenderer after issuing Work order to L1 bidder.
- 2 Even though the tenderers meet the requirements, they are subject to disqualified if they have made misleading or false representations in the forms, statements and attachments submitted in proof of the qualification requirements.

## 3.0 Tendering procedure:

The tendering process will be online. Technical as well as commercial bid must submitted online. Firm qualifying technically will be liable for opening financial bid. The documents required for technical qualification are mention below.

### 3.1 Technical Qualification Documents

1. Firm Registration and PAN.
2. GST registration details.
3. Detail of Firm as per Annexure A.
4. The firm should be authorized dealer/partner/manufacture for respective items.
5. Firm must be consumable supplier from last 3 years(copy of proof must be in closed)

### 3.2 Commercial BID

The tenderer should quote his offer online in BOQ provided.  
Rate should be exclusive of all taxes.

### 3.3 Tendering process.

**Item wise L1 will be consider for rate contract.**

## 4. Terms and Conditions.

1. Eligible vendor must supply the **Computer, Printer peripherals and consumables** as per sansthan requirement.
2. The order should be completed within next 7 days of confirm order.
3. The eligible vendor should provide 24X7 supports within warranty period.
4. Cost should be exclusive of all taxes.
5. Ordered qty of required **Computer, Printer peripherals and consumables** should delivered to SSST Shirdi.
6. Peripherals must be supplied as per specification.

## 5. Payments:

The payment for supplied material will be released within 21 days after successful Installation, commissioning & submitting the product documents and warranty cards (Wherever applicable).

**6. Penalty:**

If material is not supplied in time 0.5% amount of ordered material will be deducted per week from security deposit.

**7. Security Deposit:**

L1 bidder have to deposit 3% value of annual estimated quantity of respective item as security deposit with Sansthan.

(D. M. Muglikar I.A.S)  
Chief Executive Officer  
Shri Saibaba Sansthan Trust, Shirdi

SHRI SAIBABA SANSTHAN TRUST SHIRDI

**ANNEXURE- A****Personal & Bank Details for RTGS (To be provided on Letter head)**

Sr No	Personal Detail	
1	NAME OF THE AGENCY	
2	ADDRESS OF THE AGENCY	
3	LANDLINE NO.	
4	Contact Person and Cell No	
5	PAN NO.	
6	VAT NO. –	
7	Service TAX NO.	
8	Bank Details –	
	NAME OF THE BANK	
	CITY OF THE BANK AND BRANCH CODE WITH ADDRESS	
	ACCOUNT NO	
	ACCOUNT TYPE	
	IFSC CODE	
	MICR NO.	
9	Signature of the agency	

Note:- Fill up the Printer and accessories Rates in BOQ provided online of Website <https://mahatenders.gov.in>

## Annexure B

Probable quantity may vary by 10%

SrNo	Description of Spare Part	Make	Probable Qty required
1	HDD 500 GB SATA Seagate/Sony/Samsung	Seagate/Samsung/ Sony	5
2	SMPS for Lenovo Thinkcenter Desktop 14+2 Pin	Dell/HP/Lenovo	10
3	SMPS for Dell Optiplex 380	Dell/HP/Lenovo	5
4	CPU Cooling FAN Lenovo Thinkcenter Desktop	Lenovo	5
5	CPU Cooling FAN Dell optiplex 380	Dell	5
6	CPU Cooling Paste		10
7	Head Carriage for LQ 310+ DMP		15
8	Carriage Belt for LQ 310+ DMP		30
9	EPSON LQ 310+ Dmp Printer Flat tern gear		20
10	PF gear for LQ 310 DMP		20
11	Ribbon Mask for LQ 310 DMP		20
12	Head Cable Pair for LQ 310+ DMP		20
13	Head for LQ 310+		10
14	LQ 310+ Belt drive Pulley		25
15	EPSON LQ 310+ DMP Printer carriage Bush		15
16	Combination gear 13.6 for LQ310+ DMP		15
17	Logic Board for LQ 310+ DMP		7
18	Main Board For LQ310+ DMP		7
19	Knob for LQ 310+ DMP		25
20	RD assembly for LQ 310 DMP		25
21	Tractor for LQ 310+ DMP		10
22	EPSON LQ 310+ DMP Printer Tractor Sprocket		10
23	OFC Joint enclose 4 holes		10
24	Rack 6U fully loaded	Dlink, AMP	5
25	Rack 9U fully loaded	Dlink, AMP	5
26	Rack 12U fully loaded	Dlink, AMP	5
27	LIU 16 Port Fully Loaded	Dlink, AMP	2
28	LIU 24 Port Fully Loaded	Dlink, AMP	2
29	Lap rite 58 in 1 Aluminum Alloy Precision Magnetic Toolkit With 30 bits electronics repair Toolkit	Laprite	2
30	Optic Fibre Cable Armour 10mm to 12mm thickness 6 Core (give price per meter)	Havells, Phinolex, polycab	5000
31	Optic Fibre Cable Armour 12mm to 15mm thickness 12 Core (give price per meter)	Havells, Phinolex, polycab	5000
32	ISO propyl Alcohol (200ml)		2
33	Three hole Fibre Optic Stripper with 6" Handle	D-link/Baton/Jonard	1

34	Optic Fibre protective Sleeve for Splicing 70 mm		500
35	Media converter for fast Ethernet over single mode with SC connector (Dual fibre, Gb Speed, Support up to 20 km range) With 1 year warranty Dlink, TPlink	Dlink/Digisol	6
36	Media Converter with SFP Slot Gigabit Ethernet 1x 10/100/1000Base-T RJ45 to 1x 1000Base-X With 1 year warranty Dlink, TPlink	Dlink/Digisol	1
37	Media converter for single mode with SC connector (Single fibre core, Gb Speed, Support up to 20 km range) With 1 year warranty Dlink, TPlink	Dlink/Digisol	6
38	DisplayPort(M) to HDMI (F) Converter with Audio (1080P) Warranty 1 year TGK, Honeywell, Amazon Basis	Amazon Basis	3
39	DisplayPort(M) to VGA(F) Converter With 1 year warranty TGK, Honeywell, Amazon Basis	Amazon Basis	3
40	HP LASER JET 1020/3050/3015/1018/3392 Q 2612 A, 78A, 88A, 16A, 36A Toner Refilling And Reconditioning (All required accessories and tonner powder will be bidders responsibility) Trust will give empty tonners.		1200

## BOQ format

This format is just for information; bidder must fill the BOQ provided with online tender.

SrNo	Description of Spare Part	Qty	Unit	Baic rate Tax Exclusive	Amount
1	HDD 500 GB SATA Seagate/Sony/Samsung	1	Nos		
2	SMPS for Lenovo Thinkcenter Desktop 14+2 Pin	1	Nos		
3	SMPS for Dell Optiplex 380	1	Nos		
4	CPU Cooling FAN Lenovo Thinkcenter Desktop	1	Nos		
5	CPU Cooling FAN Dell optiplex 380	1	Nos		
6	CPU Cooling Paste	1	Nos		
7	Head Carriage for LQ 310+ DMP	1	Nos		
8	Carriage Belt for LQ 310+ DMP	1	Nos		
9	EPSON LQ 310+ Dmp Printer Flat tern gear	1	Nos		
10	PF gear for LQ 310 DMP	1	Nos		
11	Ribbon Mask for LQ 310 DMP	1	Nos		
12	Head Cable Pair for LQ 310+ DMP	1	Nos		
13	Head for LQ 310+	1	Nos		
14	LQ 310+ Belt drive Pulley	1	Nos		
15	EPSON LQ 310+ DMP Printer carriage Bush	1	Nos		
16	Combination gear 13.6 for LQ310+ DMP	1	Nos		
17	Logic Board for LQ 310+ DMP	1	Nos		
18	Main Board For LQ310+ DMP	1	Nos		
19	Knob for LQ 310+ DMP	1	Nos		
20	RD assembly for LQ 310 DMP	1	Nos		
21	Tractor for LQ 310+ DMP	1	Nos		
22	EPSON LQ 310+ DMP Printer Tractor Sprocket	1	Nos		
23	OFC Joint enclose 4 holes	1	Nos		
24	Rack 6U fully loaded	1	Nos		
25	Rack 9U fully loaded	1	Nos		
26	Rack 12U fully loaded	1	Nos		
27	LIU 16 Port Fully Loaded	1	Nos		
28	LIU 24 Port Fully Loaded	1	Nos		
29	Lap rite 58 in 1 Aluminum Alloy Precision Magnetic Toolkit With 30 bits electronics repair Toolkit	1	Nos		
30	Optic Fibre Cable Armour 10mm to 12mm thickness 6 Core (give price per meter)	1	Nos		
31	Optic Fibre Cable Armour 12mm to 15mm thickness 12 Core (give price per meter)	1	Nos		
32	ISO propyl Alcohol (200ml)	1	Nos		
33	Three hole Fibre Optic Stripper with 6" Handle	1	Nos		
34	Optic Fibre protective Sleeve for Splicing 70 mm	1	Nos		
35	Media converter for fast Ethernet over single mode with SC connector (Dual fibre, Gb Speed, Support up to 20 km range) With 1 year warranty Dlink, TPlink	1	Nos		
36	Media Converter with SFP Slot Gigabit Ethernet 1x 10/100/1000Base-T RJ45 to 1x 1000Base-X With 1 year warranty Dlink, TPlink	1	Nos		
37	Media converter for single mode with SC connector (Single fibre core, Gb Speed, Support up to 20 km range) With 1 year warranty Dlink, TPlink	1	Nos		



38	DisplayPort(M) to HDMi (F) Converter with Audio (1080P) Warranty 1 year TGK, Honeywell, Amazon Basis	1	Nos		
39	DisplayPort(M) to VGA(F) Converter With 1 year warranty TGK, Honeywell, Amazon Basis	1	Nos		
40	HP LASER JET 1020/3050/3015/1018/3392 Q 2612 A, 78A, 88A, 16A, 36A Toner Refilling And Reconditioning (All required accessories and tonner powder will be bidders responsibility) Trust will give empty tonners.	1	Nos		

Note:- Fill up the Printer and accessories Rates in BOQ provided online of Website <https://mahatenders.gov.in>

**Approved**

(D. M. Muglikar I.A.S)  
Chief Executive Officer