

**SHRI SAIBABA SANSTHAN TRUST, SHIRDI**

POST : SHIRDI – 423 109

TAL : RAHATA, DIST : AHMEDNAGAR (MS)

TELEPHONE NOS. (02423) 258 671- 676

E-mail : [hospital.purchase@sai.org.in](mailto:hospital.purchase@sai.org.in)

[hospital.store@sai.org.in](mailto:hospital.store@sai.org.in)

Website : <http://www.shrisaibabasansthan.org>

Link to Website : [www.mahatenders.gov.in](http://www.mahatenders.gov.in)

Tender Cost : Rs.10000/-

EMD Amt. : Rs.100000/-

**PART B**

**PURCHASE OF ON CONSIGNMENT BASIS MATERIAL  
FOR THE YEAR 2017-18.**

**(Balloon, Valve, Ortho, Neuro Implant etc.)**

**RE E-TENDER DOCUMENT**

**Dates for Submission of Tenders:  
01/02/2018 FROM 10 A.M. TO 20/02/2018, 5 P.M.**

NAME OF TENDERER:

ADDRESS:

## SHRI SAIBABA SANSTHAN TRUST, SHIRDI

Interested eligible Tenderers may obtain further information of technical specifications, required quantities and other terms and conditions applicable for procurement of enclosed items from the e-tendering Website: <http://www:mahatenders.gov.in>

### RE E-TENDER SCHEDULE

All bid related activities (Process) like Tender Document Download, Bid Preparation and Hash submission, bid submission and transfer of EMD and other documents will be governed by the time schedule given under Key Dates below:

Online Publish Date :	01/02/2018	Time 10.00 A.M
Online Document Download, Sale & Submission starts Date :	05/02/2018	Time 10.00 A.M
Pre Bid Meeting Date :	03/02/2018	Time 11.00 A.M
Venue -	Sainivas VIP Guest House, Shirdi.	
Online Document Download, Sale & Submission last Date :	20/02/2018	Time 05.00 P.M
Online Technical Bid Opening Date	21/02/2018	

1. There will be no any further negotiation on the quoted rates which may please be noted. If you wish to give discount for a Charitable Trust it should be incorporated in total price.
2. **No need to submit or provide hard copy of any documents, the technical evaluation will done only on the basis of uploaded documents.**
3. Tender Form Cost & Earnest Money Deposit as per Terms and Condition 28(C), you have to submit/provided/transfer the amount of EMD & Tender Form Cost directly to the following account number of Sansthan (Corporation Bank, Shirdi Saving Account No.-146400101000001, IFSC Code - CORP0001464) in the name of Chief Executive Officer, Shri Saibaba Sansthan Trust, Shirdi.
4. The tenders shall be rejected summarily upon failure to follow procedure prescribed in the Tender document. The conditional tender is liable to be rejection.
5. **Online Commercial bid shall be opened as per e-tendering procedure after opening of Online Technical Bid only if contents of Technical Bid to be in accordance with the tender conditions stipulated in the tender document. Likely date and time of price bid opening will be as mentioned above. However in case if there is any change in date will be intimated to you electronically by the purchaser separately to the eligible tenderers.**
6. Shri Saibaba Sansthan Trust, Shirdi reserves the right to increase or decrease the quantity to be purchased and also reserves the right to cancel or revise or any of the all the tenders or part of tenders without giving any reasons thereto.

**CHIEF EXECUTIVE OFFICER,  
SHRI SAIBABA SANSTHAN TRUST, SHIRDI.**

## TECHNICAL BID

The following copy of original documents should be scanned  
& upload online only.

Sr.No.	Documents Submitted
	<b>PART - I</b>
1	Information about Tenderer (As per Annexure I)
2	Self Affidavit (As per Annexure III)
3	Letter from Tenderer about Tender acceptance. (As per Annexure V)
	<b>PART - II</b>
4	Scan Copy of UTR number for EMD if possible scan copy of acknowledgement. (As per Annexure VII)
5	Scan Copy of UTR number for Tender Form Cost if possible scan copy of acknowledgement. (As per Annexure VII)
	<b>PART - III</b>
6	Last Three Years Annual turnover of concerned company whose products offered by you, duly signed & stamped by CA. (As per Annexure IV).
	<b>PART - IV</b>
7	PAN Certificate of Tenderer.
8	GST Registration Certificate.
9	Information regarding organization for RTGS / NEFT Banking Payment (As per Annexure "VI")
	<b>PART - V</b>
10	Valid Drug License certificate, Company Registration Certificate, Import Licence Certificate.
11	Shop Act License of Distributors.
	<b>PART - VI</b>
12	WHO,GMP / USFDA / CE Mark certificate of each quoted company product as applicable.
	<b>PART - VII</b>
13	Authorization letter of concerned Company for Dealer / Authorised person of the tenderer to transact the business with their purchaser.

**Note -**

- 1) *Above documents should be submitted in above sequence only.*
- 2) *Failure to upload any of above documents shall lid to non opening of commercial bid.*

*Annexure "I"*  
*Information about Tenderer*

- 1) Name of Tenderer:
- 2) Permanent Address for Correspondence:
- 3) Ph. No. Office / Authorised person Name (Designation) :

Mob. No. :

Factory :

Fax No. :

E-mail :

- 4) Name of Owner / Partner / Director:

1)

2)

3)

- 5) Drug Licence No. & Date :

1) ..... valid upto - .....

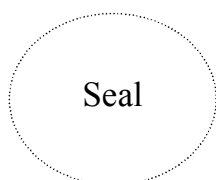
2) ..... valid upto - .....

- 6) PAN No. :

- 7) GST Registration No. :

Thanking you.

Yours Sincerely,



Sign -

Name -

## *Annexure "II"*

***SHRI SAIBABA SANSTHAN TRUST, SHIRDI.***

AT. PO. SHIRDI. - 423109

TAL. RAHATA DIST. AHMEDNAGAR (MS)

### **RE E-TENDER**

**E-TENDER FOR SUPPLY OF ON CONSIGNMENT BASIS MATERIAL FOR  
SHRI SAIBABA HOSPITAL, SHIRDI**

### **TERMS AND CONDITIONS**

**Please read the Terms & Conditions carefully before filling the  
tender.**

#### **01. Introduction :**

1.1 Interested eligible Tenderers may obtain further information of technical specification and other terms and conditions applicable for procurement of item from Shri Saibaba Sansthan Trust, Shirdi E-tendering website : <http://www.mahatenders.gov.in>

1.2 All tender related activities (Process) like Tender Document Download, Tender Preparation and Hash submission, Tender submission and transfer of EMD and other documents will be governed by the time schedule.

#### **02. Cost of bidding -**

The tenderer shall bear all costs associated with the preparation and submission of their online tenders and the Purchaser will in no ease be responsible or liable for those costs, regardless of the conduct or outcome of the tendering process.

03. At any time prior to the deadline for Sale of tender, the Purchaser may amend the tender documents by issuing Addenda / Corrigendum.

04. Tenderer will have to supply purchase order material till next tender or as per Sansthan at the same cost at anyhow, if fails Sansthan will forfeit your security deposit.

05. To prepare and submit the tender/offer online all bidders are required to have etoken based DIGITAL CERTIFICATE. Digital signature certificate should be obtained from competent authority. However the e-tender website or helpline numbers may guide you for obtaining the same.

06. Authorization letter nominating a responsible person of the tenderer to transact the business with the Purchaser.
07. Our GST IN : 27AAATS2581C1ZN for reference.
08. You must have to upload UTR No. of EMD & Tender Form Cost clearly, if fails your tender must be liable for rejection. **(As per Annexure "VII")**
09. You must have fillup the commercial part as per below,  
In the column of Rate per you must have give Basic Rate + GST + Transport, etc & in GST column you must have to give exact GST % applicable for that particular product.
10. You have give self affidavit regarding the firm has not been found guilty of malpractice, misconduct or blacklisted/debarred either by Public Health Department, Govt. of Maharashtra or by any local authority and other State Government / Central Governments organizations in the past three years for the quoted item in the tender, We further confirm that we will quote for Consignment items by branded products with name of the manufacturing firms. And also declare that the rates quoted in the tender are not higher than DPCO, NPPA or not higher than MRP. **(As per Annexure "III")**.
11. Online Technical bid of the tenderer will be opened in the presence of tenderer opening authority through e-tendering procedure.
12. If at any time during the period of contract, the price of tendered items is reduced or brought down by any Law or Act of the Central or State Government or by the tenderer himself, the tenderer shall be morally and statutorily bound to inform the Purchaser immediately about such reduction in the contracted prices. If Sansthan has found that central or state Govt. has reduced rates the same rates will be applicable to you during the tender period without any intimation from same day.
13. The Sansthan shall also analyze that there is no collusive or fraudulent practice involved in the entire tendering process amongst all the tenders received.
14. Sansthan will not be responsible for it's expiry or damage etc. for the items which are kept on consignment basis in the Hospital. Because of this if any problem arises then company will be whole responsible. Maintenance of stock is whole responsibility of Tenderer.

15. The Tenderer will have to mention the name of the company, details of packing, specification, MRP, rate per unit, etc as per the format of BOQ on-line only. Because of this information, if any problem will arise, Tenderer will be totally responsible for this.
16. The rates are to be given F.O.R. at Medical Store, Shri Saibaba Hospital, Shirdi inclusive of G.S.T., duties, transportation, If it is not mentioned clearly your quoted rates will be treated Inclusive of all taxes and duties etc. No extra amount will be paid for packing, forwarding, transportation and taxes etc.
17. The selection of items for purchase will be done only on the basis of quality, company, previous experience of Sansthan such as short supply, delay in supply, substandard company etc. during the course of Tender period use and not on the lowest basis.
18. The delivery of the ordered material is to be made at Medical Store, Shri Saibaba Hospital, Shirdi on any working day between 10 am and 5 pm Except Sunday.
19. In case of breakage / leakage in transit, prior to the delivery to the Sansthan the tenderer will have to replace the same immediately, failing which payment will be made by deducting the cost of the same.
20. **The performance security for items is fixed for Rs.2,00,000/- which shall be furnished by the successful tenderer after receipt of order acceptance from Sansthan.**
21. No interest will be paid on performance security Deposit / EMD.
22. The Tenderer will have to supply material along with **Three** copies of Challan, after use of material Tenderer sent original Tax Invoice at least two copies then Sansthan given payment to Tenderer, if payment is delayed due to Tax Invoice Sansthan will not be responsible for it.
23. The date of manufacture of any items supplied shall not be more than three months old on the date of supply. If items supplied by supplier which are going to expire within 3 months shall be taken back and replaced by new batch of items.
24. Wherever an amount is mentioned in figures the same should be clearly written in words also.

25. In case any material is found to be faulty /substandard, during the course of use the tenderer will be liable to replace the unutilized balance quantity of the supplied material forthwith free of cost.
26. **The company mentioned by you in tender if selected for purchase you will have to supply the Consignment material of same company only. No company will be changed after placing the firm purchase order in any circumstances.**
27. Those tenderer who had participated in our previous tender & had got order for supply of Consignment material, but they could not complete the supply in time, those tenderer will not be considered & EMD of these Tenderer will be forfeited.
28. Shri Saibaba Sansthan Trust, Shirdi reserves the rights to transfer any product from medicine to Consignment & Vice Versa without assigning any reasons thereof.
29. Shri Saibaba Sansthan Trust, Shirdi reserves the rights to reject any or all tenders without assigning any reasons thereof.
30. All the suits arising out of the contract shall be instituted in the court of competent jurisdiction situated in Rahata / Kopargaon Court only and not elsewhere.
31. **Distributors / Suppliers / Agents / Authorized dealers / Loan Licensee Company / Marketing Company & also Production Company can participate in this tender.**
- A) Certified copy of GST Registration Certificate.
- B) Tenderer shall produce Certificate from Chartered Accountant for Annual turnover of last 3 years (2015, 2016, 2017) in the format given in **Annexure - IV** of quoted company.
- C) **The Earnest Money Deposit, Tender Form Cost & Minimum Annual Turnover should be as per following Table -**

Total Purchase Part	Items Details	Tender Form Cost	Earnest Money Deposit Amt.	Partwise Minimum Annual Turnover Should be as per below
1	Balloon, Valve, Ortho, Neuro Implant etc.	10000/-	100000/-	Each 5 Crore



29. After receiving the purchase order from Sansthan, you will have to supply the concern product till next tender, with same rates.  
If fail we will purchase same item from other party and differential amount will be deducted from your current bill or security deposit. In this case Sansthan will not bound to give the details of deduction to the Tenderer.
30. As per consignment Items concern like all implants, THR, TKR, tenderer have to make available their person with all accessories, kits (like hammers, tool kit etc.) which is need during operation.
31. Those Tenderer who will get the order will have to execute an agreement on non judicial stamp paper of Rs.600/- at Shirdi Office.
32. The company which you are going to quote must have its valid WHO, GMP / USFDA / CE Mark or any other equivalent certificates accordingly.
33. Tenderer must be Sai Devotee.
34. All the suits arising out of the contract shall be instituted in the court of competent jurisdiction situated in Rahata / Kopargaon Court only and not elsewhere.
35. As per the tender Agreement you are suppose to supply the product in the requirement as per our requirement, otherwise we go thought legal proceeding and all the Court matter will be settle in Rahata Jurisdiction.

**CHIEF EXECUTIVE OFFICER,  
SHRI SAIBABA SANSTHAN TRUST, SHIRDI.**

*Annexure "III"**Self Affidavit*

DATE :     /     /2018

TO,  
THE CHIEF EXECUTIVE OFFICER,  
SHRI SAIBABA SANSTHAN TRUST, SHIRDI.  
AT PO. SHIRDI - 423 109  
TAL - RAHATA,  
DIST. AHMEDNAGAR.

In response to your E-Tender we are submitting our Tender for supply of On Consignment Basis Material on your Website. I / We hereby declare that our firm has not been found guilty of malpractice / misconduct / black listed / debarred either by health by Public Health Dept., Govt. of Maharashtra or by any local authority and other State Govt. / Central Govt. Organisation in past three years for the quoted items in the Tender. We further confirm that we will quote for Consignment items by branded products with name of the manufacturing firms.

And also I/We hereby declare that the rates quoted in the tender are not higher than DPCO, NPPA or not higher than MRP.

Signature &amp; Stamp of Tenderer

Date -

(Tenderer will have to upload self affidavit on their Letter Head with Authorise Person signature and stamp.)

*Annexure "IV"***Annual Turn Over Statement for Three Years**

The **Annual** Turnover of M/s. .... for the past three years are given below and certified that the statement is true and correct.

Sr. No.	Year	Turnover Rs. in Lakhs / Crores
1	2014-15	
2	2015-16	
3	2016-17	

Date:

Seal :

Signature of Auditor/  
Chartered Accountant  
Name (in capital letters)

{Note : Last Three Years Annual turnover of each concerned company whose products offered by you, duly signed & stamped by CA.}

*Annexure "V"***Acceptance Letter from Tenderer**

DATE :        /        /2018

TO,  
 THE CHIEF EXECUTIVE OFFICER,  
 SHRI SAIBABA SANSTHAN TRUST, SHIRDI.  
 AT PO. SHIRDI - 423 109  
 TAL - RAHATA,  
 DIST. AHMEDNAGAR.

**SUBJECT: SUPPLY OF ON CONSIGNMENT BASIS MATERIAL FOR  
 SHRI SAIBABA HOSPITAL, SHIRDI**

Dear Sir,

Having examined the tender document, the receipt of which is hereby acknowledged, we, the undersigned, offer to supply and deliver the goods under the above-named Contract in full conformity with the said tender document and our financial offer in the Price schedule submitted in online E-Tender which is made part of this tender.

We undertake, if our tender is accepted, to deliver the goods in accordance with the delivery schedule specified in the tender document.

If our tender is accepted, we undertake to submit the security deposit in the form DD / Cash / Current Invoice, and within the times specified in the tender document.

We agree to abide by this tender, for the Tender Validity Period specified in the tender document and it shall remain binding upon us and may be accepted by you at any time before the expiration of that period.

Until the formal final Contract is prepared and executed between us, this tender together with your written acceptance of the tender and your Acceptance of Tender, shall constitute a binding Contract between us. We understand that you are not bound to accept the lowest or any tender you may receive.

Signed: .....

Date: .....

Duly authorized to sign this bid for and on behalf of  
 .....

Thanking you.

Signature & Stamp of Tenderer

Date -

*Annexure "VI"*

Date :-

To,  
 The Medical Director,  
 Shri Saibaba Hospital, Shirdi.  
 Post :- Shirdi, Tal :- Rahata,  
 Dist :- Ahmednagar.  
 Pin :- 423 109.

**Sub :- Information regarding our Organization for RTGS/NEFT  
 Banking Payment.**

Dear Sir,

With reference to your abovementioned subject we are submitting following Information for receiving amount through RTGS/NEFT Banking facility instead of Cheque / DD.

<b>Sr.No.</b>	<b>Particulars</b>	<b>Information</b>
1.	Name of A/C Holder	
2.	E-Mail Address	
3.	Name of Bank	
4.	Branch Name	
5.	Bank Account Number	
6.	IFSC No. of Bank	
7.	One Cancelled Cheque	

You are requested to send fund on above mentioned information to us. If there is any change you will informed on time to time.

Thanking you,

Yours truly,

For .....

*Annexure "VII"*

Shri Saibaba Sansthan Trust's Shri Saibaba Hospital, Shirdi

*Purchase of On Consignment Basis Material  
for the year 2017-18.*

Name of Tender : .....		
<b>About Details of EMD UTR</b>		
1	UTR No. of EMD Amount :	
2	Deposited Amount of EMD:	
3	Name of Bank :	
4	Date of Payment :	
<b>About Details of Tender Cost UTR</b>		
1	UTR No. of Tender Form Cost :	
2	Deposited Amount of Tender Cost :	
3	Name of Bank :	
4	Date of Payment :	

Signature & Stamp of  
Firm / Company

(Note : If you fails to upload your UTR No. your tender may liable for rejection.)