

SHRI SAIBABA SANSTHAN TRUST, SHIRDI.

A/P- Shirdi-423109, Tal- Rahata,Dist-Ahmednagar
Tel-(02423) 258500, Website- www.sai.org.in

Shri Saibaba Sansthan Trust, Shirdi Inviting Applications for Appointment as “INCOME TAX CONSULTANT” Audit Firm for the F.Y. 2021-22, F.Y. 2022-23 & F.Y. 2023-24 (3 Years)

I. Nature of work:- “INCOME TAX”

1. Filling Income Tax Return, Revised Return, Assessment, Re-Assessment
2. Collect information for – CIT Appeal, ITAT, Writ Petition, Special Leave Petition etc.
3. Compiling information required by lawyers for court proceedings etc.

| S.No. | Parameters | Minimum Qualification Criteria |
|-------|--|--|
| 1 | Name of the Firm Address :- Firm Registration No. & Date :- PAN :- GST No. :- | |
| 2 | Number of years of practicing in India | Minimum 10 years as on 31.12.2021 |
| 3 | Experience/Knowledge In Companies/ Institutions/ Religious and Charitable Trust etc. having annual Turnover of Rs.500 Crore and above., Experience of Filling Income Tax Return, Assessment, Re-assessment, CIT Appeal, ITAT and documentations for Writ Petitions, Special Leave Petitions etc. | Minimum 2 organizations/Trusts/Company (Attach Turnover Details, Balance Sheet, Income and Expenditure Statement of concern Organization/ Trust with appointment order.) |

The process of evaluation :- The prospective bidder must comply with pre-qualification criteria for eligibility in commercial bid. The interested Chartered Accountant Firms may submit separate information along with supporting document as a proof of pre-qualification criteria in **Envelope No.1** and expected yearwise fees inclusive of all taxes **Separately for income tax consultant** in **Envelope No. 2**. Time limit to submit information - on or before to **Dt.18/06/2022** in Shirdi office upto 5.00 p.m. Firm's appointment is for three years and will be increased as per requirement of Sansthan. The detailed work information given in prescribed form on our official website www.sai.org.in.

Chief Executive Officer
Shri Saibaba Sansthan Trust, Shirdi.

(ENVELOPE No.1)

To,
The Chief Executive Officer
Shri Saibaba Sansthan Trust, Shirdi.
Tal. Rahata, Dist. Ahmednagar.
Pin 423109

SUB.:- INFORMATION OF CHARTERED ACCOUNTANT FIRM
& QUALIFICATION CRITERIA

| Sr.No. | Parameters | Information |
|--|---|--------------------|
| 1 | Name of the Firm :- | |
| | Address :- | |
| | Firm Registration No. & date :- | |
| | PAN :- | |
| | GST No. :- | |
| 2 | Name of Partners | |
| 3 | Number of years practicing in India | |
| 4 | Experience/Knowledge in Companies/ Institutions/ Religious and Charitable Trust etc. having annual Turnover of Rs.500 Crore and above, Experience of Filing Income Tax Return, Assessment, Re-assessment, CIT Appeal, ITAT and documentations for Writ Petitions, Special Leave Petitions etc. (Attach copy of appointment order, P&L Account/ Turnover of concern Company/ Trust etc. of last 3 years | |
| Note: All above fields are mandatory for participation. | | |

Sign/-
Authorized Seal of firm

(ENVELOPE No.2)

To,
The Chief Executive Officer
Shri Saibaba Sansthan Trust, Shirdi.
Tal. Rahata, Dist. Ahmendnagar.
Pin 423109

EXPECTED ANNUAL FEES FOR INCOME TAX CONSULTANT

| Sr. No. | Particular | Amount Rs |
|--------------------|--|------------------|
| 1 | Expected annual fees for providing services as Income Tax Consultant for Shri Saibaba Sansthan Trust Shirdi. | |
| | CGST % | |
| | SGST % | |
| | Rs. | |

Sign/-
Authorised Seal of the CA firm,

